

Plan of Service 2016-2021: Dutchess BOCES School Library System

Mission Statement: <i>Through the coordination of resources and services, the Dutchess BOCES School Library System collaborates with all partners to ensure students and staff of member libraries become effective users of ideas and information.</i>								
Element 1: Resource Sharing	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
<i>Union/Online Catalog</i>	The SLS will maintain and support a union catalog of member collections.	SLS members will increase their awareness of the union catalog and additional resources to meet student and teacher needs.	union Catalog ILL Stats, annual survey, union catalog updates	x	x	x	x	x
	The SLS will promote the cooperative collection development (CCD) resources.	SLS members will increase their awareness of the CCD collections, and benefit from access to these curated specialized collections of materials.	annual survey, ILL stats of CCD materials	x	x	x	x	x
<i>Delivery</i>	The SLS will coordinate delivery services to all members.	SLS member libraries will effectively share library materials. SLS member libraries will have subsidized borrowing and lending of materials outside of their holdings.	annual Survey, # of USPS/UPS transactions	x	x	x	x	x
<i>ILL</i>	The SLS will facilitate access to collections and resources outside of the Dutchess County region.	SLS member libraries will have access to electronic ILL through the union catalog and access to additional materials outside of the region (ex. SEAL, OCLC, MISP).	Union Catalog ILL Stats, SEAL/OCLC Stats, MISP,	x	x	x	x	x
<i>Digital Collections Access</i>	The SLS will provide access to system purchased eBook collections via the SLS website.	SLS members will have access to a shared eBook collection, and benefit from subsidized centralized collection development.	Number of eBooks added each year and annual survey	x	x	x	x	x

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Element 2: Special Client Group	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will provide opportunities for members to discuss and learn about resources for students with diverse needs, interests, and or backgrounds.	SLS members will have access to collection development tools and resources via book lists, web sites, professional development, and union catalog.	Number of workshops, workshop evaluations, annual survey	x	x	x	x	x
		SLS members will be more aware of diverse resources and methods to promote them to students and teachers.	resource lists, URLs posted to SLS website	x	x	x	x	x
Element 3: Professional Development and Training	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will coordinate professional development and training focused on select subjects for school library staff.	SLS members will increase their knowledge of current library trends and issues.	Number and topic of workshops, attendance, evaluations	x	x	x	x	x
	The SLS will support and encourage attendance at regional, state and national conferences.	SLS member libraries will have subsidized professional development opportunities.	Annual Survey, budget	x	x	x	x	x

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Element 4: Consulting and Development Services	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will provide expertise to school librarians in the areas of selecting databases, cooperative collection development, grant resources, and library program requirements.	SLS members will optimize effective purchasing and management practices, and best practices for programming. SLS members will have access to on-site consulting and development services.	# of contacts, annual survey	x	x	x	x	x
Element 5: Coordinated Services for Members	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will assist member libraries in becoming centers for learning & exploration by coordinating services with regional experts (ex. model schools, teacher centers, colleges/universities, state associations, library systems, and public libraries).	SLS member libraries will have access to experts in select areas such as STEM, grant writing, library space/design, technology, virtual author visits, virtual field trips, and library programming.	Workshops, evaluations, annual survey	x	x	x	x	x
<i>Digitization Services</i>	The SLS will partner with our regional library resources council (SENYLRC) to offer digitization workshops.	SLS members will increase their knowledge of digitization and available regional local history and primary document resources.	Workshop evaluations, annual survey	x	x	x	x	x

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Element 6: Awareness and Advocacy	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will provide assistance to member libraries with promoting the viability of the school library program and certified school librarians.	SLS members will benefit from a coordinated campaign so administrators and community members will recognize that school libraries are essential.	Anecdotal reports, annual survey, resources produced	x	x	x	x	x
Element 7: Communications Among Members	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will coordinate an online platform for the purposes of sharing current information on upcoming events, new technologies, workshops, lesson plans, book lists and ideas.	SLS members will increase their knowledge of best practices, issues and opportunities impacting school library services.	annual survey	x	x	x	x	x
Element 8: Collaborative Efforts with Other Library Systems	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will collaboratively work with other public library systems, school library systems, and reference and research library resources councils.	SLS members will benefit from the availability of additional programs and the exchange of information with regional library and cultural organizations.	annual survey	x	x	x	x	x
Element 9: Other	Goal Statement	Intended Results	Evaluation Method	2016-17	2017-18	2018-19	2019-20	2020-21
<i>Optional</i>								