

# Dutchess **BOCES**

## **INDEPENDENT CONTRACT REQUEST FOR AMENDMENT**

TO: **SHERRE WESLEY, ASST. SUPT. FOR BUSINESS SERVICES**

FROM: \_\_\_\_\_ PREPARED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME & ADDRESS OF CONTRACTOR: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INDEPENDENT CONTRACT #: \_\_\_\_\_

**(PLEASE ATTACH A COPY OF THE ORIGINAL CONTRACT)**

AMOUNT OF ORIGINAL CONTRACT: \$ \_\_\_\_\_

TYPE OF SERVICE: \_\_\_\_\_

DATE(S) OF SERVICE: \_\_\_\_\_

REASON FOR AMENDMENT: (Example: To increase number of hours/money)

\_\_\_\_\_  
\_\_\_\_\_

HOURLY RATE: \$ \_\_\_\_\_ OR DAILY RATE: \$ \_\_\_\_\_ FOR \_\_\_\_\_ HOURS A DAY

NEW CONTRACT AMOUNT: \$ \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ BY: \_\_\_\_\_