

Dutchess **BOCES**

INDEPENDENT CONTRACT REQUEST FOR AMENDMENT

TO: **MATTHEW METZGER, SCHOOL BUSINESS OFFICIAL**

FROM: _____ PREPARED BY: _____

DATE: _____

NAME & ADDRESS OF CONTRACTOR: _____

INDEPENDENT CONTRACT #: _____

(PLEASE ATTACH A COPY OF THE ORIGINAL CONTRACT)

AMOUNT OF ORIGINAL CONTRACT: \$ _____

TYPE OF SERVICE: _____

DATE(S) OF SERVICE: _____

REASON FOR AMENDMENT: (Example: To increase number of hours/money)

HOURLY RATE: \$ _____ OR DAILY RATE: \$ _____ FOR _____ HOURS A DAY

NEW CONTRACT AMOUNT: \$ _____

APPROVED _____ DISAPPROVED _____ BY: _____