

Essential Components of Work Based Learning experiences

Scenario- In-School CTE Instruction

For CTE coursework where the demonstration of skills is restricted to a classroom setting with limited work experience opportunities outside of the classroom, the school district must establish local policies as to what constitutes acceptable demonstration of skills to count toward the required 54 hours of work based learning experience for the CDOS Credential. Generally this situation is evident in exploratory CTE programs such as FACS or Technology Education.

Example

A student is enrolled in a Family and Consumer Sciences (FACS) course titled Food Preparation and Nutrition. After completing a unit of study on the preparation of soups and practicing various knife skill techniques for chopping vegetables, a student will demonstrate at a mastery level, their ability to produce evenly cut vegetables for a soup that will be served to the faculty. The mastery level demonstration of skills may be counted toward the work based learning hours if there is limited opportunity for work experience outside of the classroom as determined by the local district policy. However the practicing of those skills leading up to the mastery level demonstration may not count toward work based learning.

Work based learning experiences such as these should include but are not limited to:

- Documenting the knowledge and skills that meet the CDOS Learning Standards
 - Demonstrate the student's ability to work independently and/or collaboratively
 - Develop interpersonal skills necessary for successful employment such as responsibility, communication, accountability and flexibility
- Follow the curricular goals and objectives within the CTE course in which the student is enrolled
- Connect to the student's career goal as stated in the Career Plan
- Maintain accurate records and time sheets for each student experience
 - Documentation of hands-on participation in daily work that demonstrates mastery level of skills and is not considered practicing those skills
- Document an employability profile for each experience
- May result in a product or service for the benefit of the community
- Designed to prepare students for post-high school training and/or employment
- Students should have opportunities to interact with business clients or customers
- 'Real' work experience that duplicates what a paid employee performs in a work setting