



## DASA COMPLAINT FORM (Dignity For All Students Act)

*New York State's Dignity for All Students Act (The Dignity Act) seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function.*

**This section to be completed by Complainant (person submitting this report)**

**Name of Complainant** \_\_\_\_\_

Relationship to student:

Teacher     Administrator     Parent     Classmate     Community member

Other (describe) \_\_\_\_\_

Contact Information for Complainant:

Address \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Date & Time of Complaint \_\_\_\_\_

**Name of Alleged Targeted Student** \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Home Phone# \_\_\_\_\_ #Cell Phone # \_\_\_\_\_

**Name of Alleged Offender #1** \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Home Phone# \_\_\_\_\_ #Cell Phone # \_\_\_\_\_

**Name of Alleged Offender #2** \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Home Phone# \_\_\_\_\_ #Cell Phone # \_\_\_\_\_

**Name of Alleged Offender #3** \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Home Phone# \_\_\_\_\_ #Cell Phone # \_\_\_\_\_

**Location of Incident**

School \_\_\_\_\_ Grade \_\_\_\_\_ Building \_\_\_\_\_

Classroom

Gym/Locker Room

Hallway

School Bus

Cafeteria

Field Trip

Technology (describe) \_\_\_\_\_

Other(describe) \_\_\_\_\_

**Category of Incident of Discriminatory and/or Harassing Behaviors: (Check all that apply)**

Actual or perceived race

Religion/Religious Practice

Color

Disability

Weight

Sexual Orientation

National Origin

Gender

Ethnic Group

Gender Identity/Expression

Other(describe) \_\_\_\_\_

# DUTCHESS BOCES

*(Witness Information)*

Witness Name \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Witness Name \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Witness Name \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Was Physical Injury Incurred?      \_\_\_ Yes      \_\_\_ No

IF YES, Medical Attention Required?      \_\_\_ Yes      \_\_\_ No

*Observable Changes in Targeted Student's Behavior: (Check all that apply)*

\_\_\_ Attendance

\_\_\_ Self- Destructive Behavior

\_\_\_ Grades

\_\_\_ Antisocial Behavior

\_\_\_ Depression

\_\_\_ Withdrawal

\_\_\_ Other(Please Describe \_\_\_\_\_)

*DESCRIPTION OF INCIDENT*

**SIGNATURE OF COMPLAINANT** \_\_\_\_\_ **DATE** \_\_\_\_\_

**DELIVERED TO BUILDING LEVEL D.A.S.A. COORDINATOR: DATE** \_\_\_\_\_