This form is to be used by districts for requesting BOCES services from BOCES other than the local BOCES.

CROSS CONTRACT FOR BOCES SERVICES

PART I: To be completed by district requesting cross contract

School District requesting service: ____________________________  School Year of Service: **2015-16**
Address: __________________________________________________ Zip: ____________
Name of service requested:  **Shared Printing**  Student:
Potential BOCES Provider: **Dutchess BOCES**  Estimated Cost:
________________________________________________________________________
School Superintendent Signature  Date: _____________

Forward to local BOCES District Superintendent

PART II: To be completed by local BOCES District Superintendent

It is requested that cross-contract arrangements be made with **Dutchess BOCES** to provide the service listed above.

________________________________________________________________________
Local BOCES District Superintendent Signature  Date: _____________
Local BOCES name and address: _____________________________________________
_________________________________________  Zip: ____________

Forward to District Superintendent of Dutchess BOCES requested to provide service.

PART III: To be completed by BOCES District Superintendent providing cross-contracted service

Service Title  **Shared Printing – Common Core Curriculum**  CO-SER #: 536.6313.020
Activity Code # _______________________________  Estimated Charge: $__________
________________________________________________________________________
District Superintendent Signature of providing BOCES  Date: _____________

After approval distribute completed and signed copies of this form to:
Providing BOCES Administrator, Requesting BOCES District Superintendent, and Requesting School Superintendent
Step 1: School Superintendent of district requesting service contacts its local BOCES to request the service.

Step 2: District Superintendent of district’s BOCES signs the cross-contract form and forwards it to BOCES which may provide the service.

Step 3: District Superintendent of BOCES willing to provide the service signs the cross contract form and distributes it to the School Superintendent of the district requesting the service and the district’s local BOCES District Superintendent.