


Matthew Metzger
School Business Official
5 BOCES Road, Poughkeepsie, New York 12601
Phone: 845.486.4800 Ext. 2228 | Fax: 845.486.4821
E-mail: matthew.metzger@dcboces.org



April 1, 2024

MEMO

TO: Jodi Delucia, Interim District Superintendent
FROM: Matthew Metzger, School Business Official 
RE: **Cooperative Photocopy Paper Bid #2324-10**

I recommend the acceptance of the bid offers to the following vendors as noted on the pending award sheets for the Cooperative Photocopy Paper Bid #2324-10: **Sharda Paper** of Piscataway, NY and **Liberty Paper.** of Los Angeles, CA. The contract period is from April 24, 2024 through October 23, 2024 with the option to extend for up to three additional six-month periods upon mutual agreement.

MM/bmc

Attachments

Dutchess County Board of Cooperative Educational Services

Administrative Offices: 845.486.4800

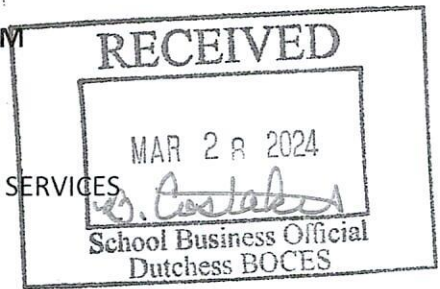
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DUTCHESS BOCES COOPERATIVE PHOTOCOPY PAPER RFB #2324-10
 INITIAL CONTRACT PERIOD: April 24, 2024 through October 23, 2024

ITEM #	DESCRIPTION	INDICATE BRAND	CATALOG #	PRICE PER REAM (500 SHEETS)	PRICE PER CARTON (10 REAMS)	PRICE PER PALLET (40 CARTONS)	INDICATE BRAND	CATALOG #	PRICE PER REAM (500 SHEETS)	PRICE PER CARTON (10 REAMS)	PRICE PER PALLET (40 CARTONS)	
	VENDORS: PLEASE SEE DETAILED SPECIFICATIONS FOR BID ITEMS #1-8 and 13	SHARDA PAPER (STANDARD PAPER)					LIBERTY PAPER (STANDARD PAPER)					
1	BRIGHTS - 20 LB. 8-1/2" X 11" WAUSAU ASTROBRIGHTS - ASSORTED COLORS - PLEASE SUPPLY SAMPLES OF COLORS	XEROGRAPHIC	XECOLOR1120ASTRO	NA	\$126.50	\$112.50/CARTON \$4500/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
2	BRIGHTS - 24 LB. 8-1/2" X 11" WAUSAU ASTROBRIGHTS - ASSORTED COLORS - PLEASE SUPPLY SAMPLES OF COLORS	XEROGRAPHIC	XECOLOR1124ASTRO	NA	\$155.00	\$134.50/CARTON \$5380/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
3	COPY PAPER - 20 LB. 8-1/2" X 11" - BRIGHTNESS: WHITE, 97 (US); 110 (INT'L.)	XEROGRAPHIC	XE1120	NA	\$34.40	\$32.25/CARTON \$1290/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
4	COPY PAPER - 20 LB. 8-1/2" X 11" - ASSORTED COLORS PLEASE SUPPLY SAMPLES OF COLORS	XEROGRAPHIC	XECOLOR1120	NA	\$54.50	\$46.00/CARTON \$1840/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
5	COPY PAPER - 20 LB. 8-1/2" X 11" - 3 HOLE PUNCHED	XEROGRAPHIC	XE11203HP	NA	\$45.00	\$36.00/CARTON \$1440/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
6	COPY PAPER - 20 LB. 8-1/2" X 14" (LEGAL) - WHITE	XEROGRAPHIC	XE1420	NA	\$52.00	\$38.50/CARTON \$1540/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
7	COPY PAPER - 20 LB. 8-1/2" X 14" (LEGAL) - ASSORTED COLORS	XEROGRAPHIC	XECOLOR1420	NA	\$110.00	\$98.00/CARTON \$3920/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
8	COPY PAPER - 20 LB. 11" X 17" - WHITE	XEROGRAPHIC	XE1720	NA	\$45.00	\$36.50/CARTON \$1460/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
9	COVER STOCK - 67 LB. 8-1/2" X 11" - WHITE (250/REAM)	XEROGRAPHIC	XE1167	NA	\$51.00	\$47.50/CARTON \$1900/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
10	COVER STOCK - 67 LB. 8-1/2" X 11" - ASSORTED COLORS (250/REAM)	XEROGRAPHIC	XECOLOR1167	NA	\$62.00	\$62.00/CARTON \$2480/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID	
11	CARD STOCK - 90 LB. 8-1/2" X 11" - WHITE (250/REAM)	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID	
12	CARD STOCK - 90 LB. 8-1/2" X 11" - ASSORTED COLORS (250/REAM)	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID	

ITEM #	DESCRIPTION	INDICATE BRAND	CATALOG #	PRICE PER REAM (500 SHEETS)	PRICE PER CARTON (10 REAMS)	PRICE PER PALLET (40 CARTONS)	INDICATE BRAND	CATALOG #	PRICE PER REAM (500 SHEETS)	PRICE PER CARTON (10 REAMS)	PRICE PER PALLET (40 CARTONS)
INDIVIDUAL LARGE QUANTITY TRUCKLOAD ORDERS (STANDARD PAPER)											
TRUCKLOAD ORDERS ARE 21 PALLETS (840 CARTONS) DELIVERED TO ONE LOCATION											
ITEM #	DESCRIPTION	INDICATE BRAND	CATALOG #			COST PER TRUCKLOAD (840 CARTONS)	INDICATE BRAND	CATALOG #			COST PER TRUCKLOAD (840 CARTONS)
13	COPY PAPER - 20 LB. 8-1/2" X 11" - WHITE	XEROGRAPHIC	XE1120			\$31.55/CARTON \$26502/TRUCKLOAD	MARQUEE - 96 BRIGHT	MAR811W			\$31.45/CARTON \$26418/TRUCKLOAD
RECYCLED PAPER - VENDORS PLEASE SEE DETAILED SPECS FOR RECYCLED COPY PAPER ITEMS 14-23		RECYCLED PAPER					RECYCLED PAPER				
14	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 11" , 100% POST	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
15	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 11" , 30% POST	XEROGRAPHIC	XE112030%	NA	NA	\$43.50/CARTON \$1740/PALLET	NO BID	NO BID	NO BID	NO BID	NO BID
16	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 14" , 100% POST	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
17	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 14" , 30% POST	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
18	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 11" X 17" , 100% POST	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
19	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 11" X 17" , 30% POST CONSUMER	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
20	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 11" , 3 HOLE PUNCHED.	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
21	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 11" , 3 HOLE PUNCHED.	NA	NA	NA	NA	NA	NO BID	NO BID	NO BID	NO BID	NO BID
INDIVIDUAL LARGE QUANTITY TRUCKLOAD ORDERS (RECYCLED PAPER)											
TRUCKLOAD ORDERS ARE 21 PALLETS (840 CARTONS) DELIVERED TO ONE LOCATION											
ITEM #	DESCRIPTION	INDICATE BRAND	CATALOG #			COST PER TRUCKLOAD (840 CARTONS)	INDICATE BRAND	CATALOG #			COST PER TRUCKLOAD (840 CARTONS)
22	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 11" , 100% POST	NA	NA			NA	NO BID	NO BID			NO BID
23	RECYCLED WHITE BOND MULTIPURPOSE COPY PAPER, 20 LB, 8 1/2" X 11" , 30% POST	SHARDA	XE112030%			\$34.50/CARTON \$28980/TRUCKLOAD	NO BID	NO BID			NO BID

BID SUBMISSION/OPENING DATE: **THURSDAY, MARCH 28, 2024 AT 2:00 PM**
PLACE: Dutchess BOCES Administration Bldg.



DUTCHESS BOCES BOARD OF COOPERATIVE EDUCATIONAL SERVICES
5 BOCES Road
Poughkeepsie, NY 12601

COOPERATIVE PHOTOCOPY PAPER RFB #2324-10

Contract Period: APRIL 24, 2024 through OCTOBER 23, 2024

WITH OPTION TO EXTEND UP TO THREE (3) ADDITIONAL SIX (6) MONTH PERIODS UPON MUTUAL AGREEMENT

The undersigned agrees to supply the service and products described within that has been bid pursuant to the terms of the bid and the terms of the "Special Instructions to Bidders and General Conditions of the Contract" which are incorporated as part of this bid document by reference to them on this cover sheet.

Company Name: SHARDA PAPER INC

Name of Contact: SUNNY PATEL

Address: PO BOX #8446
PISCATAWAY, NJ 08855

Telephone: 718-628-4106 x 110

Fax Number: 718-628-4109

Email: Shardapaperinc@yahoo.com

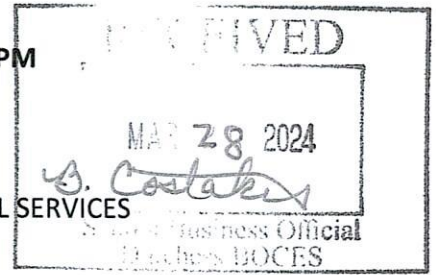
Signature: *Sunny Patel*

DO NOT SEPARATE THESE SHEETS.

BIDDERS ARE REQUIRED TO RETURN ONE FULL COMPLETED SET WHEN SUBMITTING THEIR BID.
BE SURE TO CAREFULLY READ ALL SECTIONS OF THIS DOCUMENT INCLUDING
THE INSTRUCTIONS TO BIDDERS.

TO BE PURCHASED BY: Dutchess BOCES and/or participating school districts

BID SUBMISSION/OPENING DATE: **THURSDAY, MARCH 28, 2024 AT 2:00 PM**
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WITH OPTION TO EXTEND UP TO THREE (3) ADDITIONAL SIX (6) MONTH PERIODS UPON MUTUAL AGREEMENT

The undersigned agrees to supply the service and products described within that has been bid pursuant to the terms of the bid and the terms of the "Special Instructions to Bidders and General Conditions of the Contract" which are incorporated as part of this bid document by reference to them on this cover sheet.

Company Name: Liberty Paper

Name of Contact: Reuben Tebar

Address: 5025 Hampton St.
Los Angeles, CA 90058

Telephone: 424.323.4418 x 2114

Fax Number: 323.582.3434

Email: bids@libertypp.com

Signature: *Reuben Tebar*

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