

2010-2011 Welcome to Dutchess BOCES

FROM THE DISTRICT SUPERINTENDENT

You will note that our annual calendar highlights the availability of many high-quality programs and services offered by the Dutchess BOCES. Contact us at any time if you need further information.

Our very best wishes for a successful 2010-11 school year.

District Superintendent

John C. Pennoyer

Mission

The Board of Cooperative **Educational Services** provides educational leadership through service, solutions and savings.

Vision

Dutchess BOCES is recognized for its premier educational and support services providing quality and cost-effective solutions for our community. We promote an organizational culture fostering collaboration, innovation, efficiency, excellence and leadership that is embraced by BOCES and

WW.

its community.

Raise the academic

performance of all students in Dutchess County.

Goals

Goal #2: Provide staff development appropriate to fulfill the BOCES mission.

Goal #3:

Collaborate with other BOCES, school districts and county agencies to fulfill the mission.

Origin and History

The Board of Cooperative Educational Services (BOCES) first came into statewide existence in 1948 by an act of the New York State Legislature. Over the years the number of BOCES statewide rose to 82 in 1958 and then through consolidations dropped to the present level of 37. Some rural BOCES serve a student base of 8,000 pupils, while others exceed 190,000. Dutchess BOCES was organized on May 22, 1957, upon the order of the Commissioner of Education. Through the cooperative efforts of our thirteen component school districts, Dutchess BOCES is able to offer a wide variety of educational programs and support services to children and adults in Dutchess County. We serve a student base of 48,000 pupils.

Leadership ★ Efficiency ★ Innovation ★ Excellence ★ Collaboration

KEY TO ABBREVIATIONS

| | American Association of School Administrators |
|--------------------|--|
| AESA | Association of Educational Services Agencies |
| AHS | Alternative High School |
| BETA | BOCES Education and Training Academy |
| | BOCES Facility Association |
| 30E | Board of Education |
| CAC | Cabinet Advisory Council |
| CAIT | Curriculum Assessment and Instructional Technology |
| CSE | Committee on Special Education |
| CSO | Chief School Officer |
| CST | Community Solutions for Transportation |
| CTE | Career and Technical Education |
| CTI | Career and Technical Institute |
| | Dutchess Educational Health Insurance Consortium |
| DCRCOC | Dutchess County Regional Chamber of Commerce |
| DCSBA | Dutchess County School Boards Association |
| EDC | Economic Development Corporation |
| ELA | English Language Arts |
| ER | Educational Resources |
| ERAC | Educational Resources Advisory Council |
| FPC | Family Partnership Center |
| FRN | Federal Regulating Network |
| GED | General Educational Development |
| TSAC | Instructional Technology Services Advisory Council |
| IPC | Joint Policy Committee |
| _HCOSS | Lower Hudson Council of School Superintendents |
| .T | Learning Technology |
| MHSSC | Mid-Hudson Schools Study Council |
| MII | Manufacturing and Technology Institute |
| NAESP | National Association of Elementary School Principals |
| | National School Boards Association |
| NYSAWA | New York State Association |
| uvc <i>c</i> ncc | for Women in Administration New York State Council of School Superintendents |
| NTOCUOO | New York State Council of School Superintendents |
| NIJEJLAI NVCCDA | |
| N I DOUK | Providing Education for Autistic and |
| LACCE | Communication Impaired Children Effectively |
| ٦Δ | Communication Impaired Children EffectivelyQuality Assurance |
| 2Λ 2SF_TΔSC | Regional Special Education |
| 13L-113C | Technical Assistance Support Center |
| SAANYS | School Administrators Association of New York State |
| | School Business Official |
| | |
| | System Operator |
| TSS | Technical Support Services |
| | Workers' Compensation |
| WIB | |
| | |

What is BOCES?

BOCES stands for Board of Cooperative Educational Services. BOCES are public organizations that were created by the New York State Legislature in 1948 to provide shared educational programs and services to school districts.

How do the BOCES programs work?

BOCES services are created when two or more school districts determine they have similar needs that can be met by a shared program. BOCES help school districts save money by providing opportunities to pool resources and share costs. Sharing is an economical way for districts to provide programs and services that they might not be able to afford otherwise. It is usually more efficient and less costly to operate one central service than it is to have separate programs in each school district. However, BOCES services are often customized, offering districts the flexibility to meet their individual needs.

How is BOCES governed?

Each BOCES is governed by a board of education that is made up of representatives from component school districts. They are elected by component boards of education but serve at-large for the county. BOCES board members are responsible for policy decisions.

I know BOCES provides special and alternative education programs and career/technical programs, but does BOCES offer other services?

BOCES provides many different types of programs, although Special Education and Career and Technical Education are usually the largest programs. Other services available through BOCES fall into the categories of Technology, Professional Development, Adult Education, Communications and Business Services. The numbers and types of services offered change continuously as component districts' needs and requests evolve.

Who decides which BOCES services to purchase?

Local boards of education review their district's needs each year and make decisions about BOCES services. Because districts' needs change every year, decisions about BOCES services may also change every year. The decision about whether to participate in each BOCES service is based on the unique needs of each district. If a district doesn't need a BOCES service, it doesn't request it and does not pay for it.

Why do school districts participate in BOCES services?

Because BOCES services are shared by two or more school districts, they generally cost much less than if districts provided the services on their own. Districts pool their resources and share the savings.

How are BOCES services paid for?

BOCES have no taxing authority. An administrative charge is assessed in proportion to each component district's size, but most BOCES revenue is from the fees charged to component districts for the BOCES services they have chosen to use. BOCES expenses are incorporated into each district's annual budget. State aid helps to offset



What is BOCES aid, who gets it, and why?

New York State gives a financial incentive to encourage participation in shared services by offering BOCES state aid for BOCES services. This is how BOCES state aid works: Each district's board of education selects BOCES services for the current year. In the following school year, a portion of the cost of BOCES services is returned to the district by the State of New York. The amount returned to each district depends on which services the district buys and is based on a formula that takes into account the district's financial resources. Money returned to the district is used as revenue.

What BOCES services do not generate BOCES aid for local districts?

Special education services from BOCES do not earn BOCES aid for local districts, but local districts do receive Excess Cost Aid to offset some of the costs of special education. Also, some expenses within services may not be aided. Other services that do not qualify for BOCES aid are student transportation, services funded from other sources, consumables and adult education. The amount of aid varies from district to district.

Do BOCES students graduate from high school?

BOCES does not confer high school diplomas. Most career and technical students and some special education students graduate from their local districts with Regents diplomas.

Our online learning environment, called Moodle, provides a 21st century classroom experience for more than 20,000 teachers and students across Dutchess County.





Administrators' Week

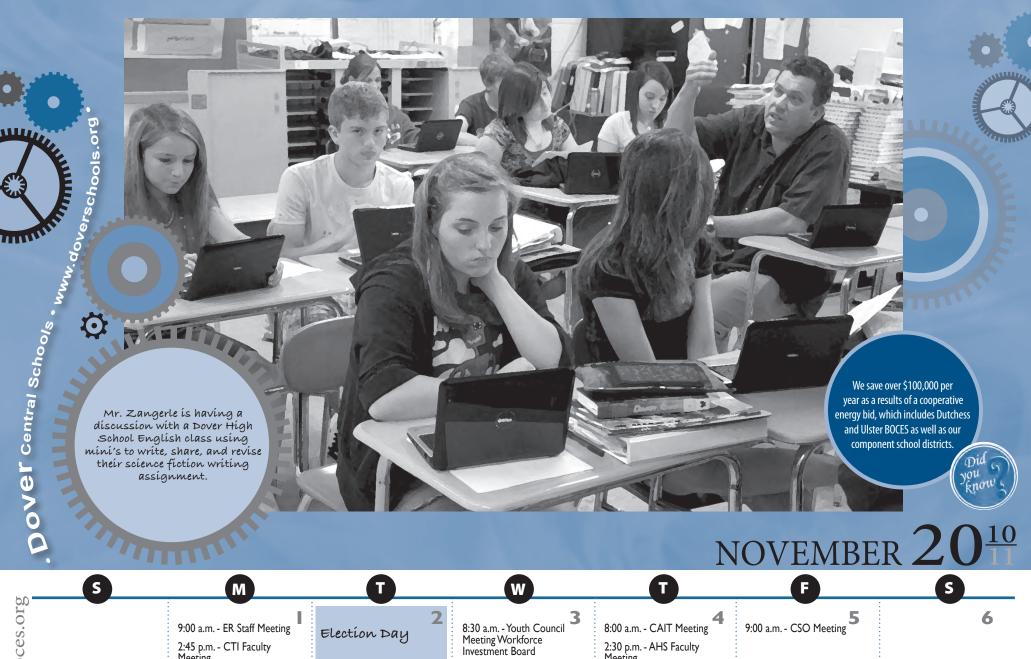
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| 5 | Labor Day Schools/Offices Closed | 7 Superintendent's Conference Day | School Opens 1:30 p.m CAC Meeting 7:00 p.m BOCES Board Meeting | Rosh Hashanah Schools/Offices Closed | 9:00 a.m CSO Meeting | II |
|--|--|---|---|--|---|---|
| 12 | 9:00 a.m. – ER Staff Meeting 1:00 p.m Cabinet Meeting 2:30 p.m District-Based Red Hook/Pine Plains Faculty Meeting | I 0:00 a.m QA Group Meeting 2:45 p.m SPC Faculty Meeting | Dutchess County School Safety Advisory Committee 11:15 a.m CTI Shared Decision Making 12:00 p.m DEHIC Meeting | 9:00 a.m ERAC Meeting | 8:30 a.m LHCOSS Meeting - Tarrytown 12:30 p.m SBO Meeting | Yom Kippur |
| 19 | 3:15 p.m Alternative and Special Education Administrators Meeting | 9:00 a.m CSE/PPS Directors Meeting 2:15 p.m District-Based Arlington HS, Union Vale MS and Vail Farm Faculty Meeting 3:15 p.m Superintendent's Conference Day Committee Meeting | 22 2:30 p.m District-Based Spackenkill HS, Nassau Elementary, Red Oaks Mill Faculty Meeting | 8:00 a.m WIB Meeting 2:15 p.m District-Based Pawling Faculty Meeting 5:30 p.m SPC Open House | 24 NYSSBA New Board Member Academy - Albany | NYSSBA Fiscal Oversight Meeting - Albany Kids Expo-Poughkeepsie Waterfront |
| 26 Kids Expo-Poughkeepsie Waterfront | 27 | 3:00 p.m Wellness Committee Meeting 3:15 p.m Mentor/Mentee Committee Meeting | 2.30 p.m SPC Liaison Committee Meeting 6:00 p.m CTI Open House | 30 | | ww.dcboces.org |

NYCOSS Fall Conference-Saratoga Springs



| 3 | NYS Alternate Assessment Begins 9:00 a.m ER Staff Meeting 2:45 p.m CTI Faculty Meeting | 8:00 a.m Adult Education Faculty Meeting 8:30 a.m Middle School Principals Meeting 2:45 p.m SPC Faculty Meeting | 6 1:30 p.m CAC Meeting | 8:00 a.m CAIT Meeting 2:30 p.m AHS Faculty Meeting | 8:30 a.m LHCOSS Meeting - Tarrytown | 9 |
|------------------------------|--|--|--|---|--|------------------------------|
| 10 | Columbus Day (observed) Schools/Offices Closed | 2:30 p.m. – District-Based Red Hook/Pine Plains Faculty Meeting | 11:15 a.m CTI Shared Decision Making 12:30 p.m Secondary Principals Meeting 7:00 p.m BOCES Board Meeting | I:00 p.m Cabinet Meeting 3:00 p.m Enterprise Group Meeting | 12:30 p.m SBO Meeting | 16 |
| I 7 | 3:00 p.m CTI Liaison Committee Meeting 3:15 p.m Alternative and Special Education Administrators Meeting | 9:00 a.m CSE/PPS Directors Meeting 2:15 p.m District-Based Arlington HS, Union Vale MS and Vail Farm Faculty Meeting | 12:00 p.m DEHIC Meeting 2:30 p.m District-Based Spackenkill HS, Nassau Elementary, Red Oaks Mill Faculty Meeting 5:30 p.m AHS Open House | 9:00 a.m ERAC Meeting 2:15 p.m District-Based Pawling Faculty Meeting 2:30 p.m BETA Liaison Committee Meeting | 8:00 a.m ITSAC Meeting NYSSBA Annual Convention-NYC | 23 |
| NYSSBA Annual Convention-NYC | | 3:15 p.m Superintendent's Conference Day Committee Meeting | DCRCOC Showcase of Champions 8:00 a.m SYSOP Meeting 2:30 p.m SPC Liaison Committee Meeting | 28 8:00 a.m SYSOP Meeting 8:30 a.m CTI Main Advisory Council 6:00 p.m Joint BOCES Dinner - Tarrytown | 29 9:00 a.m Pre-Board Meeting | 0 www.dcboces.org |
| | | , | : | : | : | OCTOBER $20^{\frac{10}{11}}$ |



www.dcboces.org

2:45 p.m. - CTI Faculty Meeting

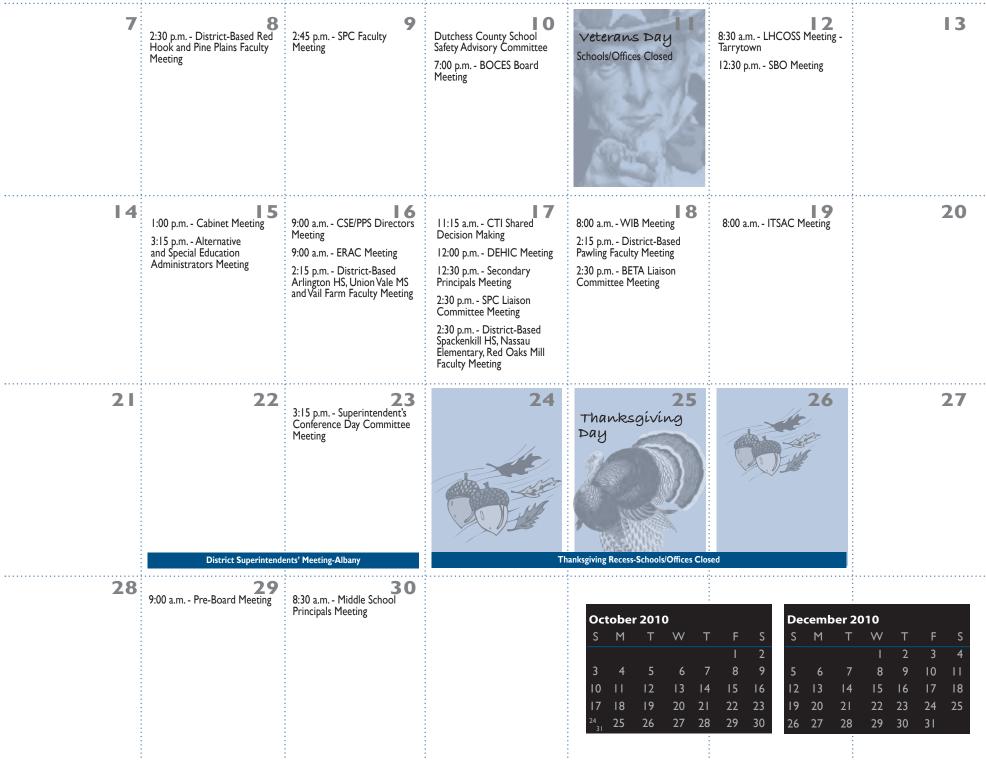
Superintendent's Conference Day

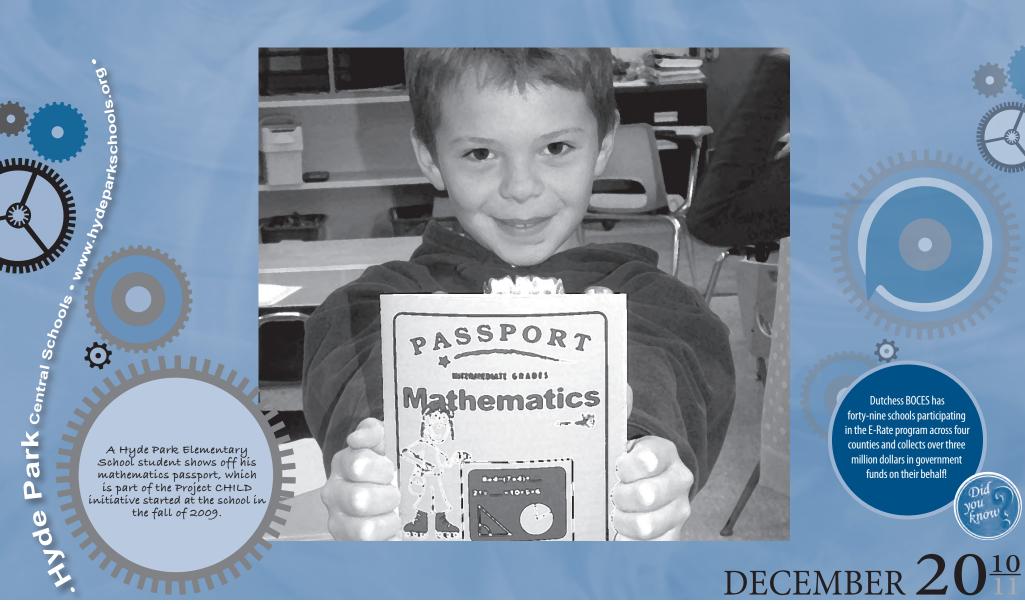
1:30 p.m. - CAC Meeting

2:30 p.m. - AHS Faculty Meeting

Statewide BOCES Business Officials Meeting-Albany

NYS BOE Recognition Week







Dutchess BOCES has forty-nine schools participating in the E-Rate program across four counties and collects over three million dollars in government funds on their behalf!

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www.dcboces.org

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Hanukkah Begins 1:30 p.m. - CAC Meeting 8:00 a.m. - CAIT Meeting 2:30 p.m. - AHS Faculty Meeting

9:00 a.m. - CSO Meeting

| 5 | 9:00 a.m ER Staff Meeting 2:45 p.m CTI Faculty Meeting | 8:00 a.m Adult Education Faculty Meeting 2:45 p.m SPC Faculty Meeting | 7:00 p.m BOCES Board Meeting | I:00 p.m Cabinet Meeting 3:00 p.m Enterprise Group Meeting 3:00 p.m Budget Advisory Group Meeting | 8:30 a.m LHCOSS Meeting - Tarrytown 12:30 p.m SBO Meeting | 11 | |
|----|--|---|--|--|---|-----------------|-----------------|
| 12 | 2:30 p.m District-Based Red Hook and Pine Plains Faculty Meeting | 2:15 p.m District-Based Arlington HS, Union Vale MS and Vail Farm Faculty Meeting 3:00 p.m Wellness Committee Meeting | II:15 a.m CTI Shared Decision Making I2:00 p.m DEHIC Meeting I2:30 p.m Secondary Principals Meeting 2:30 p.m District-Based Spackenkill HS, Nassau Elementary, Red Oaks Mill Faculty Meeting | SPC Holiday Festival 9:00 a.m ERAC Meeting 2:15 p.m District-Based Pawling Faculty Meeting 2:30 p.m BETA Liaison Committee Meeting | 17 | 18 | |
| 19 | Practical Nursing Graduation 3:15 p.m Alternative and Special Education Administrators Meeting | 9:00 a.m CSE/PPS Directors Meeting | 22 | 23 Winter Recess | Offices Closed 24 -Schools Closed | 25 Christmas | |
| 26 | Offices Closed | 28 | 29 Winter Recess-Schools Closed | 30 | Offices Closed | 2016 | www.dcboces.org |



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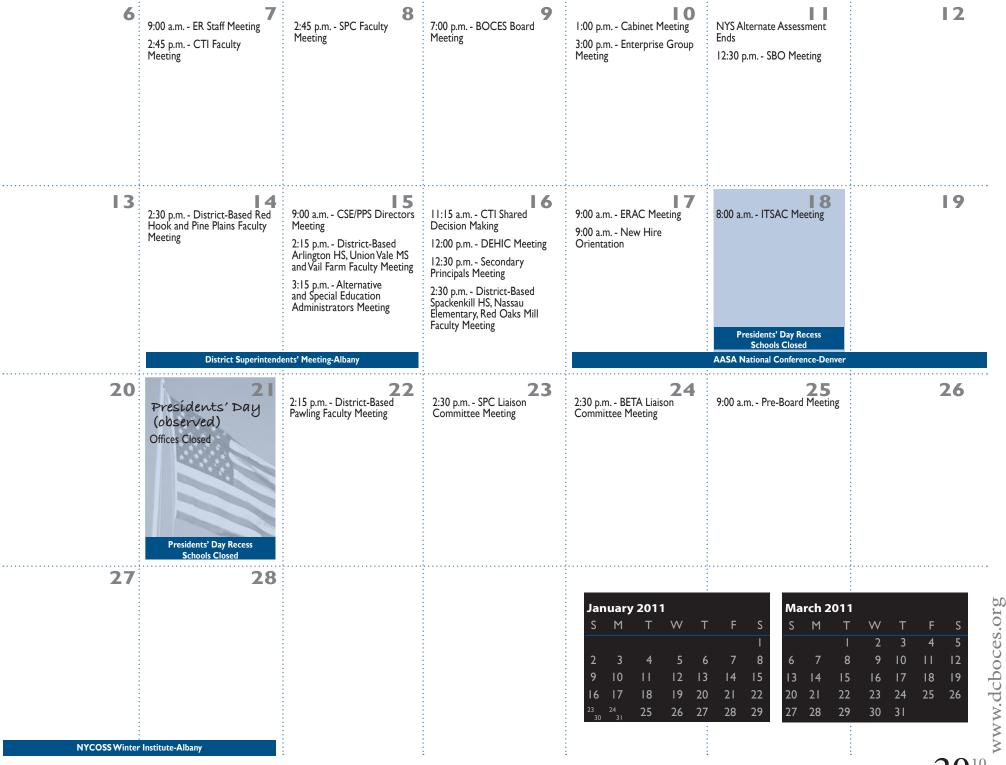
| 2 | School Reopens 9:00 a.m ER Staff Meeting 9:00 a.m Pre-Board Meeting 2:45 p.m CTI Faculty Meeting | 8:00 a.m Adult Education Faculty Meeting | I:30 p.m CAC Meeting | 8:00 a.m CAIT Meeting 2:30 p.m AHS Faculty Meeting | 7 9:00 a.m CSO Meeting | 8 |
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| 9 | 10 | I 0:00 a.m QA Group Meeting 2:45 p.m SPC Faculty Meeting 3:15 p.m Mentor/Mentee Committee Meeting | Dutchess County School Safety Advisory Committee 11:15 a.m CTI Shared Decision Making 7:00 p.m BOCES Board Meeting | 13 I:00 p.m Cabinet Meeting | 8:30 a.m LHCOSS Meeting - Tarrytown 12:30 p.m SBO Meeting | 15 |
| 16 | Martin Luther King, Jr. Day Schools/Offices Closed | 9:00 a.m CSE/PPS Directors Meeting 2:30 p.m District-Based Red Hook and Pine Plains Faculty Meeting 3:15 p.m Alternative and Special Education Administrators Meeting | 12:00 p.m DEHIC Meeting 12:30 p.m Secondary Principals Meeting 2:15 p.m District-Based Arlington HS, Union Vale MS and Vail Farm Faculty Meeting | 8:00 a.m WIB Meeting 9:00 a.m ERAC Meeting 2:30 p.m District-Based Spackenkill HS, Nassau Elementary, Red Oaks Mill Faculty Meeting 2:30 p.m BETA Liaison Committee Meeting | 8:00 a.m ITSAC Meeting | 22 |
| 23 | IEP Day 2:15 p.m District-Based Pawling Faculty Meeting 3:00 p.m CTI Liaison Committee Meeting District Superintende | 8:30 a.m Middle School Principals Meeting | 26 8:00 a.m SYSOP Meeting 2:30 p.m SPC Liaison Committee Meeting | 2.7 8:00 a.m SYSOP Meeting | 2.8 8:00 a.m SYSOP Meeting 9:00 a.m Pre-Board Meeting | 29 gro.səɔo |
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1:30 p.m. - CAC Meeting

9:00 a.m. - CSO Meeting

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NYCOSS Winter Institute-Albany

www.dcboces.org

February 2011

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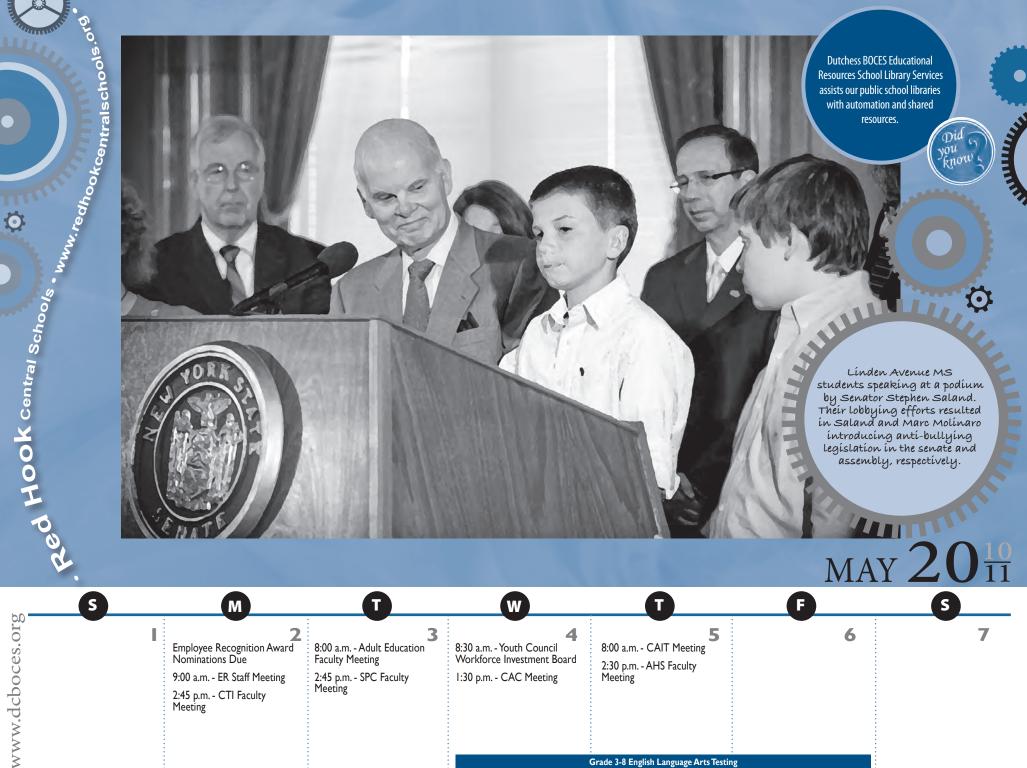
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| 6 | 7 9:00 a.m ER Staff Meeting 2:45 p.m CTI Faculty Meeting | 2:45 p.m SPC Faculty Meeting 3:00 p.m Wellness Committee Meeting | Dutchess County School Safety Advisory Committee 7:00 p.m BOCES Board Meeting | I:00 p.m Cabinet Meeting | 8:30 a.m LHCOSS Meeting - Tarrytown I 2:30 p.m SBO Meeting | 12 |
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| 13 | 2:30 p.m District-Based Red Hook and Pine Plains Faculty Meeting 3:15 p.m Alternative and Special Education Administrators Meeting | 8:30 a.m Middle School Principals Meeting 9:00 a.m CSE/PPS Directors Monthly Meeting 3:15 p.m Mentor/Mentee Committee Meeting | 11:15 a.m CTI Shared Decision 12:00 p.m DEHIC Meeting 12:30 p.m Secondary Principals Meeting | 9:00 a.m ERAC Meeting 2:30 p.m BETA Liaison Committee Meeting | 8:00 a.m ITSAC Meeting T and L Confe | 19 |
| 20 | 2 I District Superintend | 22 2:15 p.m District-Based Arlington HS, Union Vale MS and Vail Farm Faculty Meeting | 8:00 a.m SYSOP Meeting 2:30 p.m District-Based Spackenkill HS, Nassau Elementary, Red Oaks Mill Faculty Meeting | 8:00 a.m WIB Meeting 8:00 a.m SYSOP Meeting 2:15 p.m District-Based Pawling Faculty Meeting | 8:00 a.m SYSOP Meeting 9:00 a.m Pre-Board Meeting | 26 |
| 27 | 28 | 29 | 2:30 p.m SPC Liaison Committee Meeting | 6:00 p.m JMT Board Dinner - Newburgh | April 2011 S M T 3 4 5 10 11 12 17 18 19 24 25 26 | W T F S 1 2 6 7 8 9 13 14 15 16 20 21 22 23 27 28 29 30 MARCH 2010 |



| 3 | 9:00 a.m ER Staff Meeting 2:45 p.m CTI Faculty Meeting | 8:00 a.m Adult Education Faculty Meeting 2:45 p.m SPC Faculty Meeting | I:30 p.m CAC Meeting 6:00 p.m BOCES Board Meeting 7:30 p.m BOCES Annual Meeting and Budget Hearing | 8:00 a.m CAIT Meeting 1:00 p.m Cabinet Meeting 2:30 p.m. – AHS Faculty Meeting | 8:30 a.m LHCOSS Meeting - Tarrytown 12:30 p.m SBO Meeting | 9 |
|------------|---|--|--|--|---|--|
| | | | | | | NSBA Annual Conference- San Francisco |
| 10 | 2:30 p.m District-Based Red Hook and Pine Plains Faculty Meeting 3:15 p.m Alternative and Special Education Administrators Meeting | I 2 I 0:00 a.m QA Group Meeting 2:15 p.m District-Based Arlington HS, Union Vale MS and Vail Farm Faculty Meeting 3:00 p.m CTI BFA Liaison Committee Meeting | Employee Recognition Day NYSESLAT Speaking Begins 11:15 a.m CTI Shared Decision Making 12:00 p.m DEHIC Meeting 12:30 p.m Secondary Principals Meeting 2:30 p.m District-Based Spackenkill HS, Nassau Elementary, Red Oaks Mill Faculty Meeting | 2:15 p.m District-Based Pawling Faculty Meeting 3:00 p.m Enterprise Group Meeting 3:00 p.m Budget Advisory Group Meeting | 8:00 a.m ITSAC Meeting | 16 |
| I 7 | 18 Passover Begins | BOCES Budget VOTE 9:00 a.m CSE/PPS Directors Meeting | 20 | 9:00 a.m ERAC Meeting | Good Friday Offices Closed | 23 |
| | | | Spring Recess-Schools Closed | | | |
| Easter | 25 School Reopens District Superintende | 3:15 p.m Summer Study Grant Committee | Administrative Professionals Day 2:30 p.m SPC Liaison Committee Meeting | 8:30 a.m CTI Main Advisory Council 2:30 p.m BETA Liaison Committee Meeting | Submission of BOCES 2011-12 Final Service Requests from Components 9:00 a.m Pre-Board Meeting | 30 pro second dehores or o |
| | Bistrict Superintende | Sites Freeing Flibariy | : | : | : | APRIL $20^{rac{10}{11}}$ |

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Grade 3-8 English Language Arts Testing





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1:30 p.m. - CAC Meeting 9:00 a.m. - CSO Meeting Grade 4 Science Performance Testing

Grade 8 Science Performance Testing

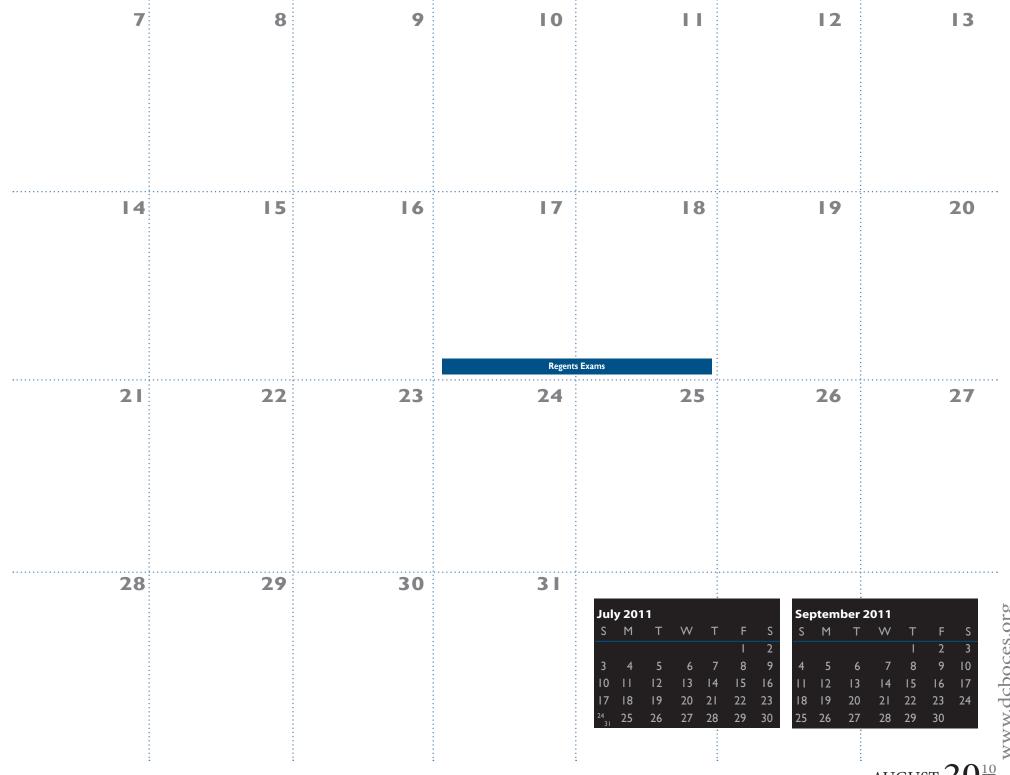
| 5 | 9:00 a.m ER Staff Meeting 2:45 p.m CTI Faculty Meeting Grade 4 Science Written Testing Grade 8 Science Written Testing NYS Association of School Bu | 8:00 a.m Adult Education Faculty Meeting 10:00 a.m QA Group Meeting 2:45 p.m SPC Faculty Meeting 3:00 p.m Wellness Committee Meeting 3:15 p.m Mentor/Mentee Committee Meeting siness Officials Annual Meeting | 7:00 p.m BOCES Board Meeting | I:00 p.m Cabinet Meeting 3:00 p.m Enterprise Group Meeting | I 2:00 p.m Alternative High School Graduation I 2:30 p.m SBO Meeting | II |
|----|--|---|--|---|---|-----------------|
| 12 | 13 | 6:00 p.m CTI Graduation | II:15 a.m CTI Shared Decision Making 12:00 p.m DEHIC Meeting | Practical Nursing Graduation 8:00 a.m ITSAC Meeting 9:00 a.m ERAC Meeting | SPC Moving-Up Day | 18 |
| | | | SPC Visual and Performing Arts Festiva | Regents Exams | | |
| | | | | <u> </u> | | |
| 19 | 3:15 p.m Alternative and Special Education Administrators Meeting | 9:00 a.m CSE/PPS Directors Meeting 7:00 p.m Adult Ed GED Graduation | 22 | 23 School Closes 8:00 a.m WIB Meeting | 24 Superintendent's Conference Day End-of-Year Recognition Event Regents Rating Day | 25 |
| | | Regent | s Exams | | | |
| 26 | 27 District Superintende | 28 | 29 | 30 | | www.dcboces.org |
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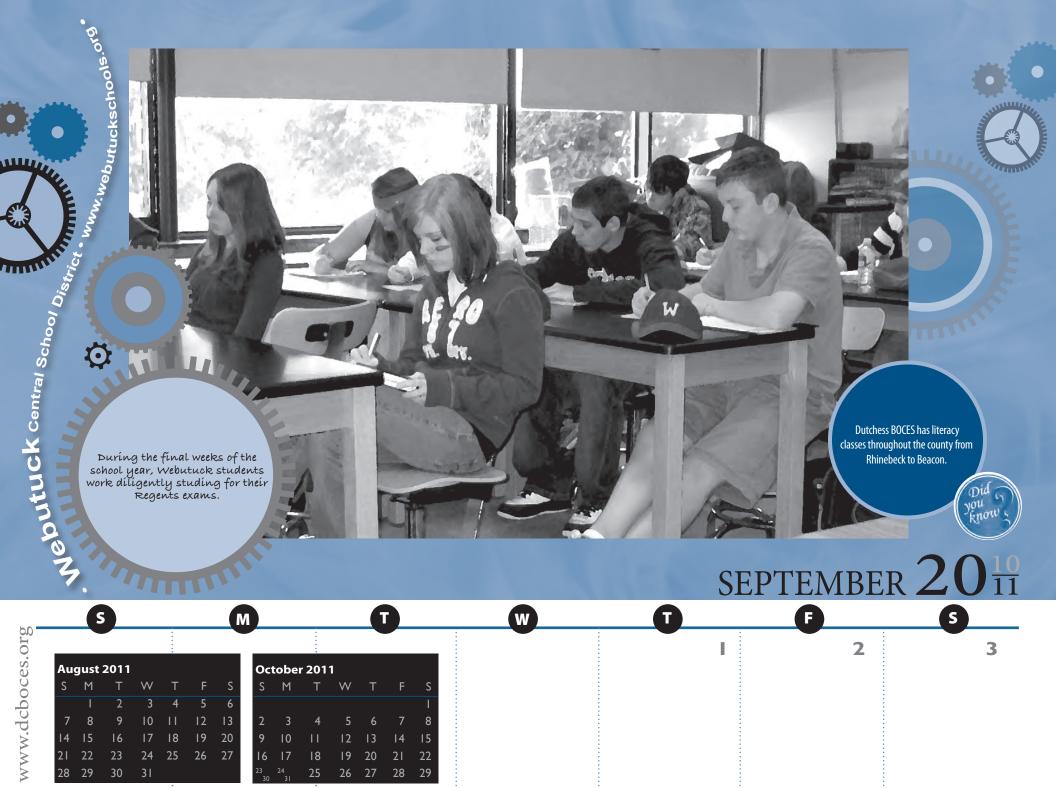


| 3 | Independence Day | 5 | 6 | 7 | 8 | 9 |
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JULY 20^{10}







| 4 | Labor Day 5 | 6 | 7 | 8 | 9 | 10 |
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| 25 | 26 | 27 | 28 | Rosh Hashanah | 30 | www.dcboces.org |

SEPTEMBER $20^{\frac{10}{11}}$

Dutchess BOCES General Information

Alternative Education

Dutchess BOCES offers several Alternative Education Programs for young people recognized as being "at risk." These programs provide students with an individualized instructional program with extensive support services leading to a high school diploma.

Contact: Norah Merritt 845.486.4840 ext. 3034 norah.merritt@dcboces.org

Business Services

Dutchess BOCES offers a series of cooperative management programs. These programs are designed to provide cost savings, improve service delivery and increase efficiency through shared services among the component districts.

Contact: Linda Poleski 845.486.4800 ext. 215 linda.poleski@dcboces.org

Career and Technical Education

Adult Programs provide services to adults and out-of school youth in classes from various locations throughout Dutchess County. Programming encompasses five major areas:

- ★ Career and Technical Education
- ★ Academic/GED/ESL classes
- ★ Programs for targeted populations
- ★ Customized training for business and industry
- **★** Community education

Contact: Sherre Wesley 845.483.3640 ext. 102 sherre.wesley@dcboces.org



Career and Technical Education

High School Programs consist of an extensive list of courses that enable students to develop skills and attitudes which lead to success.

- ★ Arts/Humanities
- ★ Business Information Systems
- **★** Engineering Technology
- **★** Health Services
- ★ Human and Public Service
- ★ Natural and Agricultural Sciences
- ★ New Visions Health
- ★ Related Academics/GED

Contact: Mitchell Shron 845.486.8001 ext. 300 mitchell.shron@dcboces.org

Communications and Grants Research

The mission of the Office of Communications and Grants Research (CGR) is to promote public awareness of programs and services offered by Dutchess BOCES and its component school districts and to explore funding opportunities. This office is primarily responsible for the overall development and implementation of our organization's internal and external communications and for providing school districts with a variety of services to enhance their communication and public relations efforts.

Contact: Anna Marie Paolercio 845.486.8051 anna.paolercio@dcboces.org

District Superintendent Services

In addition to serving as the Chief Executive Officer of Dutchess BOCES, the District Superintendent serves as the Commissioner's representative to the component districts, as well as the liaison between local districts and the State Education department.

Contact: John C. Pennoyer 845.486.4800 ext. 201 john.pennoyer@dcboces.org

Educational Resources

The Educational Resources Division provides a broad array of professional support to school districts, schools, their staff and students. The division goal is to improve teaching and learning for all students. This goal is met through services that focus on leadership development, staff training and curriculum development, student literacy, comprehensive planning, data analysis, integration of special and general education, specialized student programming, broadband network infrastructure for video and data, and learning technology.

Contact: Linda A. Heitmann 845.486.4800 ext. 202 linda.heitmann@dcboces.org

Facilities and Operations

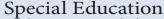
The Facilities and Operations division offers an assortment of cooperative programs designed to assist districts with providing a safe and healthy environment, building maintenance and transportation. These programs provide districts with cost effective professional expertise.

Contact: Matthew Colavito 845.486.8087 matthew.colavito@dcboces.org

Human Resources

The Human Resources division facilitates the recruitment activities of component districts for both certified and non-certified staff, provides assistance to school districts in complying with certification regulations for coaches, enables participating districts to receive eligible medicaid reimbursement dollars, and acts as a regional certification office for residents and school districts of Dutchess County.





Dutchess BOCES Special Education Programs respond to the needs of students and component districts by providing academic and vocational programs, promoting positive attitudes and behaviors and assuring opportunities for individual student growth. A continuum of services from the consultant teacher model to self-contained classrooms is available for students from age five through transitional services to the adult world of work.

Contact: Norah Merritt 845.486.4840 ext. 3034 norah.merritt@dcboces.org



All of our adult education instructors are skilled practitioners.

Did Sou know

Alcohol and Drugs

Dutchess BOCES Policies

BOCES encourages cooperation with other community agencies and groups in preventing drug and alcohol abuse. Provision shall be made for instructing employees and students in alcohol, drug and tobacco abuse and prevention. All laws pertaining to drug and alcohol use and possession shall be honored by students, adults, and adult students while on BOCES premises or at BOCES sponsored activities, regardless of the location of the activity.

Students

The Board recognizes that the issue of drugs and/or alcohol is a serious problem with legal, physical, emotional and social implications for the entire community. Therefore, the manufacture, distribution, consumption, sharing and/or selling, use and/or possession of alcoholic beverages, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of such drugs is prohibited on BOCES premises and at BOCES-sponsored activities, regardless of the location, at all times. In cases of special education students, the policy of the host district will be followed. The inappropriate use of prescription and over-the-counter drugs shall also be disallowed. Persons shall be banned from entering BOCES premises or school-sponsored events when exhibiting behavioral, personal or physical characteristics indicative of having used or consumed alcohol or other substances.

Staff

The Board prohibits the manufacture, distribution, consumption, sharing and/ or selling, use and/or possession of illegal drugs, counterfeit and designer drugs, or drug paraphernalia, or alcoholic beverages in the workplace, or when the effects of such drugs may impair an employee's job performance. The inappropriate use of prescription and over-the-counter drugs shall also be prohibited.

Information about any drug and alcohol counseling and/or rehabilitation programs shall be made available to employees. Data will also include the range of penalties, (consistent with local, state and federal law), up to and including termination of employment and referral for prosecution that will be imposed on employees who have transgressed the terms of this policy. Additionally, confidentiality shall be insured as required by state and federal law.

Safe Schools

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. School districts and BOCES are required to develop a District-Wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the school district and/ or BOCES with local and county resources in the event of such incidents or emergencies. The District-Wide School Safety Plan is responsive to the needs of all schools within the organization and is consistent with the more detailed emergency response plans required at the school building level. School districts and BOCES are at risk from a wide variety of acts of violence as well as natural and man-made disasters. To

address these threats, the State of New York passed the Safe Schools Against Violence in Education (SAVE) Act, which is now public law. Project SAVE is a comprehensive planning effort that addresses risk reduction/prevention, response and recovery with respect to a variety of emergencies in the school district and its schools. Dutchess BOCES supports SAVE and intends to facilitate the planning process. The District Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE.

Sexual Harassment

The Board affirms its commitment to nondiscrimination and recognizes its responsibility to provide for all District students and employees an environment that is free of sexual harassment and intimidation. Sexual harassment is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, BOCES volunteers, students, and non-employees such as contractors and vendors which occur on BOCES grounds and at all BOCES-sponsored events, programs and activities including those that take place at locations off BOCES premises. A copy of this policy is available upon request.

Smoke Free Environment

Tobacco use shall not be permitted and no person shall use tobacco on school grounds at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's preschool, nursery school, elementary or secondary school's legally defined property

boundaries as registered in the County Clerk's Office; as well as all District vehicles, including vehicles used to transport children or school personnel.

- a) In accordance with the Goals 2000 Educate America Act, section 1043 (Non-Smoking Policy for Children Services), and the New York State Public Health Law, section 1399-0, smoking or the use of tobacco related products by any student, employee or visitor is prohibited in all school buildings, outdoor grounds within school property boundaries and vehicles, owned or leased. Furthermore, no smoking shall be permitted at any time within any indoor facility owned, operated, leased or contracted for by the BOCES for educational or library services for students K-12, unless legally excepted.
- For the purpose of this policy, smoking shall mean all uses of tobacco, including cigars, cigarettes, pipes and other forms of smoking objects, as well as chewing tobacco.
- Students, employees and any members of the public who smoke in violation of this policy may be subject to disciplinary action according to the necessary regulation and/or statute(s).
- The existence of a tobacco free environment for the benefit of all who occupy BOCES property will depend upon the thoughtfulness, consideration and cooperation of all school personnel, students, visitors and guests. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping BOCES premises free from smoke.

Emergency School Closings

BOCES announcement will be as follows: "BOCES, including Salt Point and BETA, classes are closed/ delayed/dismissed early."

A separate announcement will be broadcast for adult education evening classes. If a closing occurs during the school day, the radio stations will be informed immediately. Please be sure your child has an established procedure if no one is home.

WEOK (1390 AM) WRRV (92.7/96.9 FM) WPDH (101.5 FM) WBPM (94.3 FM) WCZX/WZAD (97.7/97.3) WBWZ (93.3 FM) WRWD (107.3 FM/1370 AM) WSPK (104.7) WRNQ (92.1 FM) WPKF/WFPD (96.1/99.3) WRKW (92.9 FM)

WKIP (1450 AM) WELV (99.3 FM and 1310 AM) WGHQ (920 AM) WBNR (1260 AM) WLNA (1420 AM) WHUD (100.7 FM) WDST (100.1 FM) WGNY (1220 AM) TV Station WRNN-TV

All school closings posted on the websites: www.dcboces.org • www.cancellations.com

The BOCES Board of Trustees

Edward L. McCormick, President Michael Riehl, Vice President Ralph Chiumento, Jr. **Mary Falcone Thomas Johnson** Robert M. Meade Jim Milano Nancy Pisanelli, Clerk of the Board

BOARD MEETINGS AT-A-GLANCE

Meetings are held on the 2nd Wednesday of each month at 7:00 p.m. in the Administration Building, unless otherwise indicated.

September 8, 2010 March 9, 2011 October 13, 2010 April 6, 2011 Regular Meeting - 6:00 p.m. November 10, 2010 Annual Meeting - 7:30 p.m. December 8, 2010 May 11, 2011 January 12, 2011

February 9, 2011

June 8, 2011

Dutchess BOCES

5 BOCES Road, Poughkeepsie, NY 12601 ★ 845.486.4800

www.dcboces.org

Administration

John C. Pennoyer, District Superintendent

Linda A. Heitmann, Assistant Superintendent for Educational Services

Linda Poleski, Assistant Superintendent for Business Services

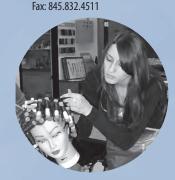


2010-2011 Component School Districts

Arlington CSD Geoffrey M. Hicks, Superintendent 696 Dutchess Turnpike Poughkeepsie, NY 12603 Tel: 845.486.4460 Fax: 845.486.4457

Beacon CSD Fern Aefsky, Superintendent 10 Education Drive Beacon, NY 12508 Tel: 845.838.6900 Fax: 845.838.6905

Dover UFSD Michael Tierney, Superintendent 2368 Rt. 22 Dover Plains, NY 12522 Tel: 845.832.4500



Hyde Park CSD Greer F. Fischer, Superintendent PO Box 2033 Hyde Park, NY 12538 Tel: 845.229.4005

Fax: 845.229.4056 Millbrook CSD **R. Lloyd Jaeger,** *Superintendent* PO Box AA

Millbrook, NY 12545 Tel: 845.677.4200 Fax: 845.677.4206

Pawling CSD Joseph Sciortino, Superintendent 515 Route 22 Pawling, NY 12564 Tel: 845.855.4600 Fax: 845.855.4659

Pine Plains CSD Linda L. Kaumeyer, Superintendent 2829 Church Street Pine Plains, NY 12567 Tel: 518.398.7181 Fax: 518.398.6592

Poughkeepsie CSD Laval S. Wilson, Superintendent 11 College Ave. Poughkeepsie, NY 12603 Tel: 845.451.4900 Fax: 845.451.4954

Red Hook CSD

Paul Finch. Superintendent 7401 S. Broadway Red Hook, NY 12571 Tel: 845.758.2241 Fax: 845.758.3366

Rhinebeck CSD Joseph Phelan, *Superintendent* PO Box 351 Rhinebeck, NY 12572 Tel: 845.871.5520 Fax: 845.876.4276

Spackenkill UFSD **Lois Powell,** *Superintendent* 15 Croft Road Poughkeepsie, NY 12603 Tel: 845.463.7800 Fax: 845.463.7804

Wappingers CSD James Parla, Superintendent 167 Myers Corners Road, Suite 200 Wappingers Falls, NY 12590 Tel: 845.298.5000 Fax: 845.298.5041

Webutuck CSD **Steren D. Schoonmaker,** Superintendent 194 Haight Road, PO Box &" Amenia, NY 12501 Tel: 845.373-4100 Fax: 845.373-4102

Title IX and 504 Compliance

Dutchess BOCES offers employment and educational opportunities without regard to sex, race, color, national origin or disability. Inquiries regarding this non-discrimination policy may be directed to the following individual. This official will provide information, including complaint procedures to any citizen, student or employee who feels that his or her rights under Title IX or Section 504 may have been violated by the BOCES or its officials:

Anna Marie Paolercio Director - Communications and Grants Research voice: 845.486.8051 fax: 845.486.4958 anna.paolercio@dcboces.org

Equal Opportunity Employer

Dutchess BOCES does not discriminate on the basis of age, race, sex, creed, color, national origin, marital status or disability.

2010-2011 Dutchess BOCES Information PHONE NUMBERS **FAX NUMBERS**

| VESID DITICE452.5325 | Administration/Central Office | |
|----------------------|-------------------------------|--|
| | | |

Produced by Dutchess BOCES Public Information Service Anna Marie Paolercio, Director Barbara Slocum, Public Information Officer

ADMINISTRATION

| A D . I I | 404 4000 |
|--|------------|
| Accounts Payable | . 486.4822 |
| Business Office/Human Resources | . 486.4821 |
| Cooperative Recruitment | 486.4827 |
| District Superintendent/Central Office | . 486.4981 |
| Medicaid | . 486.4824 |
| | |

BOCES EDUCATIONAL TRAINING ACADEMY (BETA)

| Communications and Grants Research | 486.4958 |
|-------------------------------------|----------|
| Educational Resources line 1 | 483.3648 |
| Educational Resources line 2 | 486.4832 |
| Hudson Valley Regional | |
| School Support Center | 483.3946 |
| Intensive Day Treatment | |
| Instructional Programs | 486.4852 |
| Learning Technology/Help Desk | 486.4781 |
| Lobby | 486.4999 |
| Model Schools | 486.4479 |
| Regional Special Education | |
| Technical Assistance Support Center | 486.3946 |
| School Library System | 486.4833 |
| Shared Printing Service | |
| - | |

CAREER AND TECHNICAL INSTITUTE (CTI)

| Main Office | 486.8171 |
|---------------------------|----------|
| Conference Room 301 | 486.4828 |
| Facilities and Operations | 486.4818 |
| Safety and Risk | 486.4818 |

FAMILY PARTNERSHIP CENTER (FPC)

| Community Solutions for | |
|-------------------------|----------|
| Transportation (CST) | 486.4997 |

MANUFACTURING and TECHNOLOGY INSTITUTE (MTI)

Adult Education Main Office.......483.3641

SALT POINT CENTER

Main Office..... 486,4980

