

DUTCHESS COUNTY  
**BOCES**  
Salt Point Center  
5 BOCES Road  
Poughkeepsie NY 12601  
(845) 486-8004

## RELEASE OF DIRECTORY INFORMATION

**TO: All Parents/Guardians**

**FROM: Douglas Damiani, Principal**

This Handbook is intended to familiarize you with our school program. Please review the statement below and return the signed copy of this page to the school.

“Regarding student records, I have read and understand the information regarding access to my child’s education records. I also understand that certain information is considered Directory Information. Directory information includes:

*\*Student’s Name                      \*Telephone Number                      \*Address*

*\*Awards Received in School                      \*Date and Place of Birth*

*\*Previous School Most Recently Attended                      \*Participation in Recognized Activities*

Directory Information may be released to anyone who requests it unless “**DO NOT RELEASE**” is checked within 10 school days of the time this Handbook was issued to my child.

Please check one of the following:

- RELEASE Directory Information
- DO NOT RELEASE Directory Information

\_\_\_\_\_  
Student Name/Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date