



**5 BOCES Road
Poughkeepsie, NY 12601**

**Trustees' Regular Meeting
March 15, 2017**

Minutes

A Regular Meeting of the Dutchess County Board of Cooperative Educational Services was held at the Administration Building, 5 BOCES Road, Poughkeepsie, NY on Wednesday, March 15, 2017.

The following Board members were present:

Michael Riehl
Ralph Chiumento, Jr.
Thomas Hurley
Rob Rubin

Absent:
Ralph Coates
Dale Culver
Edward L. McCormick

Also present:
Richard Hooley, District Superintendent
Cora Stempel, Deputy Superintendent
Sherre Wesley, Assistant Superintendent
William Ball, Director – Educational Programs
Elizabeth Hayter, Administrator – Adult Education
Mitchell Shron, Principal - CTI
Nancy Pisanelli, Clerk of the Board

The meeting was called to order at 6:00 p.m. by Mr. Riehl, Vice President.

Call to Order

All in attendance stood for the Pledge of Allegiance.

Pledge of Allegiance

The District Superintendent requested an Executive Session at the end of the meeting to discuss a personnel matter.

District Superintendent's Report

Dr. Hooley reported on the ESSA (Every Student Succeeds Act) Public Forum held on March 9th. There were 27 participants over the two meetings. He thanked the Cabinet, members of Educational Resources and the RSE-TASC for their assistance and participation.

Dr. Hooley provided baseline data to the Board about BOCES programs. He reviewed this data with the Board. Additional information will be shared at the Board Retreat in July.

The 2017-18 BOCES School Calendar will be brought before the Board for approval. The same was discussed at the February meeting. Policies are also being brought for the Board’s approval. Regulations are being shared as Board action is not required.

Dr. Hooley updated the Board on the Welding Lawsuit. The charges have been dismissed; however, the litigants have thirty days to enter an appeal.

The District Superintendent and four teachers representing Dutchess BOCES met with four legislators in their offices in Albany on March 1st. Information regarding same is in Board packets.

Dr. Hooley and Dr. Wesley will be presenting the BOCES Administrative Budget to the Pawling BOE on March 20th; Beacon BOE on March 27 and Rhinebeck BOE on April 4th.

There is one tenure file for review.

Dr. Hooley introduced Mr. Shron who presented “Literacy in Career and Technical Education Programs.”

Dr. Hooley reviewed his meeting calendar with the Board.

Motion by Mr. Rubin, seconded by Mr. Hurley and carried unanimously to approve the March 15, 2017 Board agenda.

Approval of Agenda

There were no public comments.

Public Comments

Motion by Mr. Hurley, seconded by Mr. Chiumento and carried unanimously to approve the minutes of the regular meeting of February 15, 2017.

Minutes of Regular Meeting

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the following reports and recommendations:

Treasurer’s Report for the month of January 2017

Treasurer’s Report

Budget Modifications # 16-17-275-323

Budget Modifications

Budget Transfers in excess of \$10,000

Budget Transfers

Budget Transfers Report (information only)

Budget Transfers Report (information only)

Resolution authorizing the cross contract with Nassau BOCES to utilize Nassau BOCES Bid #15/16-059A, financing of capital equipment extension #1

Nassau BOCES Bid #15/16-059A

<u>Description</u>	<u>Vendor(s)</u>	<u>Period</u>	<u>Amount</u>	Resolution #16-17-3-19 Capital Equip Financing with Hyde Park CSD
Computer/Technology Hardware, Software and Related Equipment	RICOH	60 Months	Estimated \$318,594.27	

Hyde Park CSD

BE IT RESOLVED, that the Board of Cooperative Educational Services of Dutchess County authorizes the Assistant Superintendent for Business Services and/or the Purchasing Agent to enter into a financing agreement for the installation of computer/technology hardware, software and related equipment with M&T Bank, Manufacturers and Traders Trust Company, to be effective on or about May 1, 2017. The Agreement will be for a period not to exceed 60 months for the Hyde Park Central School District, wherein the BOCES shall be obligated to pay a total estimated to be \$337,989.60 over 60 months in accordance with the provisions of the Orange/Ulster BOCES RFB-COOP-34-2016, New York State Contract #PT66612 and Nassau County Bid #15/16-059A Ext. #1 Financing of Capital Equipment.

This amount of third party financing shall be used to purchase and install the above-named computer equipment in support of the programs under COSER #A519. The equipment and related components are needed to implement the above-described program at the Hyde Park Central School District. Furthermore, financing of capital equipment is in the best financial interest of Dutchess BOCES because it will enable the Hyde Park Central School District, under the auspices of BOCES, to participate in the instructional program without resorting to a large single-year expenditure.

Accordingly, it is recommended that the Board authorizes by this Resolution the execution of necessary documents in the amount estimated to be \$318,594.27 plus interest estimated to be \$19,395.33 or an estimated total of \$337,989.60 over a period of 60 months. The execution of this Resolution is based upon the Hyde Park Central School District Board approval at their February 23, 2017 meeting.

<u>Description</u>	<u>Vendor(s)</u>	<u>Period</u>	<u>Amount</u>	Resolution #16-17-3-21 Capital Equip Financing with Pawling CSD
Computer/Technology Hardware, Software and Related Equipment	Konica Minolta	60 Months	Estimated \$243,795.03	

Pawling CSD

BE IT RESOLVED, that the Board of Cooperative Educational Services of Dutchess County authorizes the Assistant Superintendent for Business Services and/or the Purchasing Agent to enter into a financing agreement for the installation of computer/technology hardware, software and related equipment with M&T Bank, Manufacturers and Traders Trust Company, to be effective on or about April 27, 2017. The Agreement will be for a period not to exceed 60 months for the Pawling Central School District, wherein the BOCES shall be obligated to pay a total estimated to be \$258,636.60 over 60 months in accordance with the provisions of the New York State Contract #PT66607 and Nassau County BOCES Bid #15/16-059A Ext. #1 Financing of Capital Equipment.

This amount of third party financing shall be used to purchase and install the above-named computer equipment in support of the programs under COSER #A519. The equipment and related components are needed to implement the above-described program at the Pawling Central School District. Furthermore, financing of capital equipment is in the best financial interest of Dutchess BOCES because it will enable the Pawling Central School District, under the auspices of BOCES, to participate in the instructional program without resorting to a large single-year expenditure.

Accordingly, it is recommended that the Board authorizes by this Resolution the execution of necessary documents in the amount estimated to be \$243,795.03 plus interest estimated

to be \$14,841.57 or an estimated total of \$258,636.60 over a period of 60 months. The execution of this Resolution is based upon the Pawling Central School District Board approval at their March 6, 2017 meeting.

Internal Claims Audit Report for January and February 2017

Internal Claims Report

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the resignations, abolishment, appointments, salary adjustment and extension of probationary period as listed below:

Employment of Personnel

Resignation of **Donna Seigler**, Teaching Assistant, effective February 21, 2017

Resignations Certificated

Resignation of **Tracy Gartelmann**, Teacher – English, effective March 6, 2017

Abolishment of position of **William Ball IV**. Mr. Ball will be placed on a recall list for a period of seven years should the position ever be re-instated.

Abolishment Certificated

Appointment of **Marc Anderson**, Teaching Assistant – Crisis Intervention, at a salary of \$38,576, Step 4, 1.0 FTE (10 month Pro-rated), for a probationary period of March 10, 2017 through March 9, 2021, effective March 10, 2017

Appointments Certificated

Appointment of **Maria Crianza**, Youth Aide – Part Time, at an rate of \$15.54/hour, with a twenty-six week probationary period, effective February 21, 2017

Appointment Non-Certificated

Temporary/Short Term Employees are hired under an incidental contract to complete a specific task within a specific period of time.

Temporary/Short Term Employees

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>RATE</u>	<u>TOTAL</u>
Finnigan, Andria	Assist with Classroom Set-up, CTI, Pegasus	\$15.00/Hr	\$105.00
Fiorile, Marjory	Teaching Nursing Students, Make-Up Day	\$65.07/Hr	\$455.49
Foscaldi, Jeanine	Provide Speech Services at Hagan & Nassau Elementary Schools (Covering Maternity Leave)	\$60.00/Hr	\$11,700.00
Kissam, Deborah	Assist with Classroom Set-up, CTI, Pegasus	\$15.00/Hr	\$195.00
Lake, Raymond	P/T Hourly Plumbing Instructor, ALI	\$25.00/Hr	\$4,500.00
Listner, Estelle	Assist with Classroom Set-up, CTI, Pegasus	\$15.00/Hr	\$30.00
MacNeil, Christine	Teaching Nursing Students, Make-Up Day	\$47.94/Hr	\$335.55
Miller, Matthew	Technology Integration Specialist	\$65.00/Hr	\$17,550.00
Pacacha, George	P/T Hourly Residential Electricity Instructor	\$25.00/Hr	\$4,500.00
Polera, Patricia	Assist with Classroom Set-up, CTI, Pegasus	\$15.00/Hr	\$367.50
Schultz, Kelly	Assist with Classroom Set-up, CTI, Pegasus	\$15.00/Hr	\$82.50
Schultz, Martha	Set-up New Classroom, CTI, Pegasus	\$50.00/Hr	\$775.00
Straebler, Jeanette	Set-up Vendor Services, Work Based Learning	\$50.00/Hr	\$650.00
Tuttle, Doreen	Speech Services at Spackenkill H.S. & Hagen Elem. School (Covering Maternity Leave)	\$60.00/Hr	\$6,240.00
Volkman, Sheena	Compulsory Social Work at UMS, RHHS	\$36.00/Hr	\$5,000.00
Williams, Lynnette	D.C. BOCES Summer School Planning	\$65.00/Hr	\$1,625.00

**Appointments -
Substitutes**

<u>NAME</u>	<u>JOB TITLE</u>	<u>RATE</u>
Martin, Todd	Teacher	\$70/day
Hettinger, Jessica	Teaching Asst/Teacher Aide	\$63/day
Loomis, Patricia	Teaching Asst/Teacher Aide	\$63/day
Randall, Katie	Teaching Asst/Teacher Aide	\$63/day
Iacoponi, Kimberly	Teaching Assistant	\$63/day
Hope, Jessica	Bus Driver	\$20.19/hr
Errico, Meghan	Hourly Adult Ed Instructor	\$20/hr
Feeney, Carlie	Hourly Adult Ed Instructor	\$20/hr
Foley, Thomas	Hourly Adult Ed Instructor	\$32/hr
Jones, Carolyn	Hourly Adult Ed Instructor	\$20/hr
Klick, Kenneth	Hourly Adult Ed Instructor	\$20/hr
Lopez, Judith	GED/TASC Chief Examiner	\$16.36/hr
	GED/TASC Alternate Examiner	\$10.25/hr
	Adult Ed Counselor	\$23/hr
Markle, Robin	Hourly Adult Ed Instructor	\$23/hr
Melville, Laura	Adult Ed Career Counselor	\$25/hr
Spooner, Hillari	Hourly Adult Ed Instructor	\$20/hr
Wasserman, Claire	Hourly Adult Ed Instructor	\$20/hr

**Resignations -
Substitutes**

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Cordoni, Melissa	01/15/16
Hettinger, Jessica	09/01/16
Lynch, Kathryn Mary	06/10/16

**Resignations –
Part Time**

<u>NAME</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>
Bork, Victoria	Hourly Adult Ed Instructor	11/04/16
Foley, Tom	Hourly Adult Ed Instructor	03/02/17
Hacker, Cynthia	Hourly Adult Ed Instructor	02/12/17
Harding, Karen	Hourly Adult Ed Instructor	06/05/11
Hughes, Selena	Hourly Adult Ed Instructor	07/28/15
Kelly, Eileen	Hourly Adult Ed Instructor	06/01/13
Nester, Pam	Hourly Adult Ed Instructor	02/21/12
Smith, Lance	Hourly Adult Ed Instructor	07/01/11
Birnbaum, Michael	Student Worker	03/01/17
Merritt, Julie	Student Worker/T.A.	03/01/17
Dellaventura, Claudia	Youth Aide/Part Time	06/30/16
Mallozi, Theodore	Youth Aide/Part Time	12/11/16

Salary adjustment for **Rosemarie Holmes** by \$3,000

Extension of **Brian Conte's** probationary period for one year, until August 31, 2018

There were no other requested items

There were no Committee Reports

Motion by Mr. Rubin, seconded by Mr. Hurley and carried unanimously to approve the BOCES 2017-18 Administrative Budget

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the 2017-18 Board Meeting Dates

Motion by Mr. Hurley, seconded by Mr. Rubin and carried unanimously to approve the 2017-18 BOCES School Calendar

Motion by Mr. Hurley, seconded by Mr. Rubin and carried unanimously to approve the 2017-18 Non-Instructional Staff Calendar

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve Regulation 5630 – Payment for Room Rentals and Ancillary Services in Districts

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve SEQRA Resolution #16-17-3-20 for HVAC replacements and repairs

Motion by Mr. Chiumento, seconded by Mr. Hurley and carried unanimously to approve Policy 2252 – Solicitation of Charitable Donations from Personnel and Policy 6491 – Students with Life-Threatening Health Conditions.

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the request to appoint a Hearing Officer For a Section 75 Hearing.

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to accept, with appreciation a donation of \$1,160.00 from the Community Foundation of the Hudson Valley.

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the disposal and deletion of miscellaneous items.

Salary Adjustment

Extension of Probationary Period

Other Requested Items

Committee Reports

BOCES 2017-18 Administrative Budget

BOCES 2017-18 Board Meeting Dates

2017-18 BOCES School Calendar

2017-18 BOCES Non-Instructional Staff Calendar

Regulation 5630

Resolution 16-17-3-20 SEQRA HVAC Repairs

Policies--final approval

Hearing Officer

Donations

Disposal/Deletion Miscellaneous Items

Motion by Mr. Chiumento, seconded by Mr. Rubin and carried unanimously to go into executive session at 6:55 p.m. to discuss the employment of a particular individual. Board action is not anticipated upon the return to regular session.

Executive Session

Nancy Pisanelli, Clerk of the Board, was excused from the meeting at 6:55 p.m.

Nancy Pisanelli
Clerk of the Board

Motion by Mr. Hurley, seconded by Mr. Chiumento and carried unanimously to return to regular session at 7:40 p.m.

Regular Session

Motion by Mr. Chiumento, seconded by Mr. Rubin and carried unanimously to adjourn at 7:40 p.m.

Adjournment

Michael Riehl
Vice President