

I _____ hereby give Dutchess BOCES on behalf of the Spackenkill Union Free School District permission to conduct a background investigative check pertaining to my credit, employment, certification, criminal and/or motor vehicle record.

I hereby certify that the above information, together with any additional information furnished in conjunction with this application, is furnished for the purpose of gaining employment, and is true to the best of my knowledge and belief. I understand that such information shall be the basis of me being considered for employment, and that false statements may result in my application not being considered or my dismissal from future employment.

Authorization is hereby given to Spackenkill Union Free School District and their Search Consultant to obtain reference checks from any of the named sources in this application and the sources to release information if requested by Spackenkill Union Free School District or their Search Consultant.

I understand that the Search Consultant and/or school district will be making an extensive inquiry regarding my background and experience and I hereby release from any liability anyone giving information regarding me, whether specified in my application or not, so long as the information given is relevant to the duties for which I have applied. I understand that the information gathered, in part or whole, may be shared with members of the school district involved in the search process. I further understand that all information gathered by you regarding my application will be the property of the school district and will not be released to me unless required by federal or state statutes or regulations.

The Spackenkill Union Free School District, in compliance with Title IX of the Education Amendments of 1972 and Regulation 504 of the Rehabilitation Act 1973, does not discriminate on the basis of race, creed, color, gender, age, national origin, disability, gender identity or expression, genetic information or testing, veteran status, sexual orientation or other protected class per law.

Applicant's Signature _____

Date _____

IMPORTANT NOTE: This document cannot be submitted electronically. Please submit as directed.



An Invitation to Apply for the Position of Superintendent of Schools

Application

A Tradition of Excellence with a Vision for Tomorrow

Application

Position of Superintendent | Spackenkill Union Free School District, Poughkeepsie, NY

PERSONAL INFORMATION

Last Name, First, Middle _____
Home Address City/State/Zip _____
Home Phone _____ Driver's License # _____

PRESENT POSITION

Present Employer/Title _____ Length of Current Contract _____
Business Address City/State/Zip _____ Number of Classified Staff _____
Number of Employees/Budget _____ School District Annual Budget _____
Business Phone _____
Present Salary _____

Do you Currently hold a valid New York State Certification to be Superintendent of Schools?

Yes No If yes, Please attach a copy

OTHER CERTIFICATES & LICENSES

Title of Certificate or License/Date Issued/Expiration Date/Valid in State of: _____

PROFESSIONAL EDUCATION (Beginning with your most recent)

Graduate Institution	Degree/Date	Major/Minor
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ADMINISTRATIVE AND TEACHING EXPERIENCE

List information, beginning with current position.

Position / District Name / City/State / Years From-To / Enrollment:

PROFESSIONAL ORGANIZATIONS AND OFFICES HELD

Organization / Office / From-To / Enrollment:

HONORS, AWARDS, ACCOMPLISHMENTS, PUBLICATIONS, MAJOR ADDRESSES

Award / Contribution / Location / Date

COMMUNITY ACTIVITIES

List any significant memberships or activities in community or civic organizations:

REFERENCES

Name _____
Title _____
Address _____
City _____
State/Zip _____
Office/Home Phone _____

Name _____
Title _____
Address _____
City _____
State/Zip _____
Office/Home Phone _____

Name _____
Title _____
Address _____
City _____
State/Zip _____
Office/Home Phone _____

Name _____
Title _____
Address _____
City _____
State/Zip _____
Office/Home Phone _____

Limitations on Contact of References: _____

WRITING SAMPLE

Please submit your responses on a separate sheet of paper and attach to the completed application.

1. Describe the leadership skills you possess that will benefit the Spackenkill Union Free School District.
2. Give a specific example of a program in which you helped develop and lead as an administrator that helped the needs of children in your district.

A response to the following questions is required:

- Yes** **No** Have you ever resigned from a position rather than face disciplinary action?
- Yes** **No** Has any disciplinary action been brought against you which resulted in your being discharged from employment?
- Yes** **No** Have you ever been convicted of any crime (felony or misdemeanor)?
- Yes** **No** Have you ever had a teaching credential revoked, suspended, or annulled?
- Yes** **No** Have proceedings ever been initiated against you pursuant to New York State Education Law §3020a or similar Laws in any other State?

If you answered YES to any of the questions above, please provide, on a separate sheet of paper the specifics or an explanation for the response.

Please mail this completed application along with a letter of interest, a resume, academic transcripts, copies of administrative certificates, and three letters of reference.

Spackenkill Superintendent Search
Dr. Richard M. Hooley, Consultant
5 BOCES Road
Poughkeepsie, NY 12601
Email: SUFSDSearch@dcbooces.org

DEADLINE: 4 P.M. FEBRUARY 29, 2016
EQUAL OPPORTUNITY EMPLOYER