5 BOCES Road
Poughkeepsie, NY 12601

Trustees' Regular Meeting
September 21, 2016

Minutes

A Regular Meeting of the Dutchess County Board of Cooperative Educational Services was held at the Administration Building, 5 BOCES Road, Poughkeepsie, NY on Wednesday, September 21, 2016.

The following Board members were present:

Edward L. McCormick
Michael Riehl
Ralph Chiumento, Jr.
Ralph Coates
Thomas Hurley
Rob Rubin

Absent:
Dale Culver

Also present:
Richard Hooley, District Superintendent
Cora Stempel, Deputy Superintendent
Sherre Wesley, Assistant Superintendent
Norah Merritt, Executive Director – Human Resources
William Ball, Director – Educational Programs
Elizabeth Hayter, Administrator – Adult Education
Matt Metzger, Business Manager
Genevieve Kellam, Administrator – Communications & Grants Research
James Fitzmaurice, BFA Representative
Victor Churchill, CPA - Sickler, Torchia, Allen & Churchill
Daniel Wilson, Doctoral Student - Sage Graduate School
Nancy Pisanelli, Clerk of the Board

Call to Order

The meeting was called to order at 7:05 p.m. by Mr. McCormick, President.

Pledge of Allegiance

All in attendance stood for the Pledge of Allegiance.

District Superintendent's Report

Dr Hooley announced that all schools and programs had a great opening!

The District Superintendent welcomed Deputy Superintendent Cora Stempel to her first Dutchess BOCES Board meeting. He commended Ms. Stempel for her positive impact during Administrators' Week.

Dr. Hooley mentioned that a revision was made to the Rhinebeck Capital Equipment Resolution #16-17-9-8. A corrected copy was distributed.

Discussion ensued regarding the expenditure from the capital allocation to upgrade the wireless service. Mr. McCormick asked that the Board be provided with the Building and Conditions Survey list of potential projects.

Dr. Hooley requested an Executive Session at the conclusion of the meeting to review personnel matters.

The District Superintendent discussed the Every Student Succeeds Act (ESSA) initiative coming out of SED. An invitational meeting is temporarily scheduled for October 18th and another in December/January. More information to follow.

The Pegasus Program (a Life Skills class for older disabled students) has been relocated to CTI (formerly housed in Pawling HS). An Open House is being planned to allow the community, Board members, component districts an opportunity to see this "state of the art" accessible classroom. More information to follow.

Dr. Hooley discussed two contracts (Soliant Health, Inc and Generation Ready) that exceed the Board's threshold.

The Dutchess BOCES Bond Project Facilities Acquisition Committee will reconvene next month. Dr. Hooley will be speaking with other District Superintendents who have recently passed bond votes.

The Mid-Hudson School Study Council Awards for Excellence is scheduled for October 13th at Anthony's Pier 9. Mike Riehl and Jean Eyring will be honored from Dutchess BOCES.

The Education Foundation had a kick-off event at Uno's on September 15th. Thanks to all who attended.

Dr. Hooley updated the Board on the Academic Summer School and the Extended Year Summer School Programs.

Meetings attended:
- MHSSC Law Conference – August 5
- Met with Jeannie Montano – United Way – August 16
- Administrators' PD Week – August 22-26
- Met with Interim President of Vassar College – Jon Chenette – August 29, 2016
- Met with New President of Marist College – David Yellen – September 8, 2016
- DC School Boards Association meeting – September 8
- Mid-Hudson School Study Council meeting – September 14
- Joint Management Team meeting – September 15
- Lower Hudson Council of School Superintendents – September 16
- DS Meeting – September 19/20

Upcoming meetings:
- CSO meeting – September 23
- NYSCOSS conference – September 25-27
- Education Foundation meeting – September 28
- County Executive Molinaro – September 30
- DC School Boards meeting – October 6

Handouts:
- BOCES Calendar 2016-17
- Grants Update – September 2016
- ALI Graduation Invitation – October 20, 2016

Approval of Agenda

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the September 21, 2016 Board agenda.

Public Comments

Mr. Fitzmaurice, on behalf of the BFA, welcomed Deputy Superintendent Stempel. He also thanked Dr. Hooley for his hospitality at the Education Foundation Kick-Off Event at Uno's. Mr. Fitzmaurice shared that the BFA plans to reach out to the component districts throughout the 2016-17 school year.

Minutes of the Reorganization Meeting & Regular Meeting

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the minutes of the reorganization meeting and the regular meeting of July 8, 2016.

Motion by Mr. Riehl, seconded by Mr. Rubin and carried unanimously to approve the following reports and recommendations:

Treasurer's Reports

Treasurer's Reports for the months of June 2016 and July 2016

Budget Modifications

Budget Modifications #15-16-443-456 and #16-17-001-034

Year End Budget Transfers

Year End Budget Transfers

Budget Transfers

Budget Transfers in Excess of $10,000

Budget Transfers Report (information only)

Budget Transfers Report (information only)

Internal Claims Audit Report for July and August 2016

Internal Claims Report

Capital Equipment for Rhinebeck CSD

Resolution #16-17-9-8 Financing of Capital Equipment w/Rhinebeck CSD

Description	**Vendor(s)**	**Period**	**Amount**
Computer/Technology Hardware, Software and Related Equipment	Apple Inc.	36 Months	Estimated $123,589.85

Rhinebeck CSD

BE IT RESOLVED, that the Board of Cooperative Educational Services of Dutchess County authorizes the Assistant Superintendent for Business Services and/or the Purchasing Agent to enter into a financing agreement for the installation of computer/technology hardware, software and related equipment with M&T Bank, anufacturers and Traders Trust Company, to be effective on or about October 20, 2016. The Agreement will be for a period not to exceed 36 months for the Rhinebeck Central School District, wherein the BOCES shall be obligated to pay a total estimated to be $126,774.00 over 36 months in accordance with the provisions of the Nassau County Bid #12/13-053R-2 Ext. #2 Financing of Capital Equipment Rebid #2.

This amount of third-party financing shall be used to purchase and install the above-named computer equipment in support of the programs under COSER #A519. The equipment and related components are needed to implement the \above-described program at the Rhinebeck Central School District. Furthermore, financing of capital equipment is in the best financial interest of Dutchess BOCES because it will enable the Rhinebeck Central School District, under the auspices of BOCES, to participate in the instructional program without resorting to a large single-year expenditure.

Accordingly, it is recommended that the Board authorizes by this Resolution the execution of necessary documents in the amount estimated to be $123,589.85 plus interest estimated to be $3,184.15 or an estimated total of $126,774.00 over a period of 36 months. The execution of this Resolution is based upon the Rhinebeck Central School District Board revision of their June 28, 2016 approval which occurred at their September 13, 2016 meeting.

Capital Equipment for Wappingers CSD

Resolution #16-17-9-9 Financing of Capital Equipment w/Wappingers CSD

Description	Vendor(s)	Period	Amount
Computer/Technology Hardware, Software and Related Equipment Wappingers CSD	Apple, CDWG, CSI, Dell, Heartland and PC University	48 Months	Estimated $756,392.00

BE IT RESOLVED, that the Board of Cooperative Educational Services of Dutchess County authorizes the Assistant Superintendent for Business Services and/or the Purchasing Agent to enter into a financing agreement for the installation of computer/technology hardware, software and related equipment with M&T Bank, Manufacturers and Traders Trust Company, to be effective on or about October 20, 2016. The Agreement will be for a period not to exceed 48 months for the Wappingers Central School District, wherein the BOCES shall be obligated to pay a total estimated to be $783,065.28 over 48 months in accordance with the provisions of the New York State Contract and Nassau County Bid #12/13-053R-2 Ext. #2 Financing of Capital Equipment Rebid #2.

This amount of third-party financing shall be used to purchase and install the above-named computer equipment in support of the programs under COSER #A519. The equipment and related components are needed to implement the above-described program at the Wappingers Central School District. Furthermore, financing of capital equipment is in the best financial interest of Dutchess BOCES because it will enable the Wappingers Central School District, under the auspices of BOCES, to participate in the instructional program without resorting to a large single-year expenditure.

Accordingly, it is recommended that the Board authorizes by this Resolution the execution of necessary documents in the amount estimated to be $756,392.00 plus interest estimated to be $26,673.28 or an estimated total of $783,065.28 over a period of 48 months. The execution of this Resolution is based upon the Wappingers Central School District Board approval at their August 29, 2016 meeting.

Capital Equipment for Spackenkill UFSD
unanimously to approve the following resolution:

Resolution #16-17-9-9 Financing of Capital Equipment w/Spackenkill CSD

Description	**Vendor(s)**	**Period**	**Amount**
Computer/Technology Hardware, Software and Related Equipment	Ricoh	48 Months	Estimated $58,337.00

Spackenkill CSD

BE IT RESOLVED, that the Board of Cooperative Educational Services of Dutchess County authorizes the Assistant Superintendent for Business Services and/or the Purchasing Agent to enter into a financing agreement for the installation of computer/technology hardware, software and related equipment with M&T Bank, Manufacturers and Traders Trust Company, to be effective on or about October 20, 2016. The Agreement will be for a period not to exceed 48 months for the Spackenkill Union Free School District, wherein the BOCES shall be obligated to pay a total estimated to be $60,372.96 over 48 months in accordance with the provisions of the Nassau County Bid #12/13-053R-2 Ext. #2 Financing of Capital Equipment Rebid #2.

This amount of third-party financing shall be used to purchase and install the above-named computer equipment in support of the programs under COSER #A519. The equipment and related components are needed to implement the above-described program at the Spackenkill Union Free School District. Furthermore, financing of capital equipment is in the best financial interest of Dutchess BOCES because it will enable the Spackenkill Union Free School District, under the auspices of BOCES, to participate in the instructional program without resorting to a large single-year expenditure.

Accordingly, it is recommended that the Board authorizes by this Resolution the execution of necessary documents in the amount estimated to be $58,337.00 plus interest estimated to be $2035.96 or an estimated total of $60,372.96 over a period of 48 months. The execution of this Resolution is based upon the Spackenkill Union Free School District Board approval at their September 12, 2016 meeting.

Cooperative Ice Cream and Frozen Treats bid to Gillette Creamery of Gardiner and Hershey's Ice Cream of Middletown

Bid

Extra Classroom & Scholarship Funds--Quarterly Report

Extra Classroom & Scholarship Funds Quarterly Report

Motion by Mr. Coates, seconded by Mr. Rubin and carried unanimously to approve the employment, retirement, resignations, transfers in positions, appointments and tenure as listed below:

Employment of Personnel

Create 1 Regional Academic Summer School Teacher Substitute Position

Create Positions

Create 25 Part-time Regional Academic Summer School Proctor/ Scorer positions

Create 1 Adult Education Counselor position for the Adult Learning Institute

Create 1 Part-time Courier position for the Adult Learning Institute

Retirement of **Terri Lee Miller**, Typist, effective January 31, 2017

Retirement Non-Certificated

Resignation of **Amanda Mortensen-Zanck,** Teacher – Special Education, effective June 30, 2016

Resignation Certificated

Resignation of **Michael Lindberg,** Teacher – Special Education, effective August 31, 2016

Resignation of **Leeann Haubrich,** Teacher – Math, effective August 31, 2016

Resignation of **Nicole Murphy,** Teacher of Speech and Hearing Handicapped, effective August 19, 2016

Resignation of **Shannon Hughes,** Staff Specialist – RSE TASC, effective August 31, 2016

Resignation of **Daniel Cantor,** Teaching Assistant, effective June 28, 2016

Resignation of **Kristen Romanino,** Teaching Assistant, effective August 31, 2016

Resignation of **Laura Jackson,** Teaching Assistant, effective August 31, 2016

Resignation of **Brianna McCabe,** Teaching Assistant, effective August 31, 2016

Resignation of **Dawn Markling,** Teaching Assistant – Crisis, effective October 11, 2016

Resignation Non-Certificated

Resignation of **Jill Ham,** Teacher Aide, effective July 12, 2016

Transfers in Positions

Transfer in Position of **Lisa Davey** from Teaching Assistant to Teacher – Music, at a salary of $52,136, Step MA2, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Transfer in Position of **Amber Corns** from Teaching Assistant to Teacher – Special Education, at a salary of $49,997, Step MA1, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Transfer in Position of **Ashley Hastings** from Teaching Assistant to Teacher – Special Education, at a salary of $49,997, Step MA1, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Transfer in Position of **Nancy Belon** from Teacher Aide to Teaching Assistant, at a salary of $18,682, Step 3, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Transfer in Position of **Rebecca Tolworthy** from Teacher Aide to Teaching Assistant, at a salary of $17,144, Step 1, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Transfer in Position of **Rochelle White** from Teacher Aide to Teaching Assistant, at a salary of $17,912, Step 2, 1.0 FTE (10 month pro-rated) with a probationary period from September 12, 2016 to September 11, 2020, effective September 12, 2016

Appointment Certificated

Appointment of **Ian Justin Brown,** Teacher – TV and Video at a salary of $69,255, MA10, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2019, effective September 1, 2016

Appointment of **Ian Dama,** Teacher – Auto Body at a salary of $45,135, BA1, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Appointment of **Amanda Conklin,** Teacher – Special Education, at a salary of $58,556, MA5, 1.0 FTE (10 month), effective September 1, 2016. This is a Perkins Grant position which will begin on September 1, 2016 and will end with the completion of the grant on June 30, 2017. It is not a tenure eligible position and is contingent upon funding and/or student enrollment on an annual basis.

Appointments Certificated (continued)

Appointment of **Andrea Saylor,** Teacher – Special Education, at a salary of $52,136, MA2, 1.0 FTE (10 month), effective September 1, 2016. This is a Perkins Grant position which will begin on September 1, 2016 and will end with the completion of the grant on June 30, 2017. It is not a tenure eligible position and is contingent upon funding and/or student enrollment on an annual basis.

Appointment of **Thomas Skean,** Teacher – Construction Trades, at a salary of $52,520, BA5, 1.0 FTE (10 month), with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Appointment of **Melanie McAvoy,** Teacher – Special Education, at a salary of $54,276, MA3, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2019, effective September 1, 2016

Appointment of **Kathryn McCormick,** Teacher of the Visually Impaired, at a salary of $58,556, MA5, 1.0 FTE (10 month pro-rated) with a probationary period from October 4, 2016 to October 3, 2020, effective October 4, 2016

Appointment of **Giulia Janso,** Adult Education Counselor, at a salary of $34,000, 1.0 FTE (12 month pro-rated) effective September 12, 2016. This is a grant position which will begin on September 12, 2016 and will end with the completion of the grant on December 31, 2016. It is not a tenure eligible position and is contingent upon funding and/or student enrollment on an annual basis.

Appointment of **Sandra DiMarco,** Teaching Assistant, at a salary of $19,451, Step 4, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Appointment of **Sean Kelleher,** Teaching Assistant – Crisis Intervention, at a salary of $36,913 TACR 1, 1.0 FTE (10 month) with a probationary period from September 1, 2016 to August 31, 2020, effective September 1, 2016

Appointment of **Janet Soto-Drabkin,** Teacher Aide, at a salary of $24,690, Step 12, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Melissa Scutt,** Teacher Aide, at a salary of $15,705, Step 1, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Catherine Welshman,** Teacher Aide, at a salary of $15,705, Step 1, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointments Certificated (continued)

Appointment of **Jennifer Alexander,** Teacher Aide, at a salary of $15,705, Step 1, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Tracey Austria,** Teacher Aide, at a salary of $17,336, Step 3, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Amy Hayter,** Teacher Aide, at a salary of $15,705, Step 1, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Dianne Schiavone,** Teacher Aide, at a salary of $17,336, Step 3, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Lauren Baldwin,** Teacher Aide, at a salary of $16,518, Step 2, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Appointment of **Kristin Borsch,** Teacher Aide, at a salary of $16,518, Step 2, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 12, 2016

Appointment of **Elizabeth Kane,** Teacher Aide, at a salary of $15,705, Step 1, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 19, 2016

Appointment of **Caudia Rizzo,** Teacher Aide, at a salary of $15,705, Step 1, 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 12, 2016

Appointment of **Maryetta Henry,** Receptionist/Typist, at a salary of $28,690, Step 1, 1.0 FTE (12 month) with a probationary period of 26 weeks, effective August 1, 2016

Appointment of **Angela Phillips,** Sign Language Interpreter, at a salary of $31,681, Step 7 Intermediate 1.0 FTE (10 month) with a probationary period of 26 weeks, effective September 1, 2016

Academic Summer School - Resignations

Resignation of **Kristina Atkinson,** Teacher Aide, Summer School Salt Point Center, effective July 22, 2016

Academic Summer School - Appointments

Appointment of **Christine Griffin,** ELA Teacher, Academic Summer School, at a rate of $2,337 per session/course from July 5, 2016 to August 19, 2016

Appointment of **Jeremy Arnstein,** Living Environment Teacher, Academic Summer School, at a rate of $2,337 per session/course from July 5, 2016 to August 19, 2016

Appointment of **Bobbie Goodman,** Hall Monitor, Academic Summer School, at a rate of $10/hour from July 5, 2016 to August 19, 2016

Appointment of **Marian Pastor,** Hall Monitor, Academic Summer School, at a rate of $10/hour from July 5, 2016 to August 19, 2016

Appointment of **Ryan Schimmelfennig,** Hall Monitor, Academic Summer School, at a rate of $10/hour from July 5, 2016 to August 19, 2016

Resignation

Resignation of **Ryan Schimmelfennig,** effective July 8, 2016

Appointments of Scorer/Proctors, Academic Summer School at a rate of $40/hour:

Christine Lee	Pete Buttita	Jennifer Parker
Lisah Babb	Matt Dougherty	Susannah Renzi
Sharon Bender	Brian Halling	Cynthia Simeone
Juliet Boone	Andrea Jarvis	Laureen Swanwick
Colleen Bucci	Ashley Johnson	Christy Thompkins
Mike Bucci	Deborah Kravchuk	Michael Traudt
Glen Burger	Julie Middleton	Caithlin Wagner
Catherine Willie	Maryann Williams	Kerri Witt

Tenure - Certificated

Tenure granted to **Patti Davis,** Staff Specialist – RSE TASC, effective October 9, 2016

Other Requested Items

There were no other requested items

Committee Reports

Mr. Hurley, Policy Committee Chair, reported that the Policy Committee met prior to the meeting to review policies in compliance with laws and regulations. These policies will be accepted as a first reading further in the meeting.

BOCES Strategic & Tactical Goals 2016-17

Motion by Mr. Riehl, seconded by Mr. Rubin and carried unanimously to approve the BOCES Strategic & Tactical Goals for 2016-17

BOCES Professional Development Plan 2016-17

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the BOCES Professional Development Plan for 2016-17

Lead Evaluator Recertification Training

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the Lead Evaluator Recertification Training for Teacher Evaluators as follows:

William Ball	Kenneth Louis Jeune	Duane Sharrock
Brian Conte	North Merritt	Mitchell Shron
Doug Damiani	Susan Moraca	Eileen Sikora
Jodi DeLucia	Leah Raftis	Cora Stempel
Janety Encarnacion	Jeff Rouse	Brian Timm
Richard Hooley	Victoria Saffioti	Joanne Williams
John Jeffrey	Jenny Schinella	

Mentor Program Recommendation 2016-17

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the Mentor Program Recommendation for 2016-17. The mentor stipend is $1,584.32 for service provided.

Mentees	**Available Mentor**
Patrick Foote	Melissa Greig
Ian Dama	Nancy Arciuolo
Tom Skean	Sharon Myers
Amber Corns	Kelly Felipe
Lisa Davey	Sam Rivera
Ashley Hastings	Debra Reed
Melanie McAvoy	Jessica DiBartolo

Appointment of BOCES Chief Emergency Officer

Motion by Mr. Riehl, seconded by Mr. Rubin and carried unanimously to approve the appointment of District Superintendent Richard Hooley as Dutchess BOCES Chief Emergency Officer

Fire Safety Report 2016-17

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the Fire Safety Report for 2016-17 indicating that there are no violations in any of the BOCES buildings.

Policies – First Reading

The following policies were accepted as a first reading:
5122 – Grievance Procedure for Title IX Regulations
5151 – Temporary and Part-Time Employees
5630 – Facilities: Inspection, Operation and Maintenance
6321 – Custodial/Non-Custodial Parents
7111 – Fire Drills and Bomb Threats

Memorandum of Agreement between BOCES/SSA/ Jaime Keener

Motion by Mr. Riehl, seconded by Mr. Rubin and carried unanimously to approve the Memorandum of Agreement between Dutchess County Board of Cooperative Educational Services, the Dutchess County Support Staff Association and Jaime Keener as follows:

IT IS HEREBY AGREED by and among the Dutchess County Board of Cooperative Educational Services ("BOCES), the Dutchess County Support Staff Association ("Union") and Jaime Keener as follows:

1. Effective upon ratification of this Agreement, Jaime Keener shall receive a $10,000 annual stipend (pro-rated for the 2016-2017 school year) for serving as the on-call technician for work needed at night or on the weekends to maintain the BOCES network infrastructure, repair technical issues, address network and computer problems, and any other issues that may arise as determined by the BOCES.

2. Mr. Keener shall receive the $10,000 stipend in lieu of overtime for on-call hours worked. The BOCES shall keep a record of the on-call hours worked and what such hours would have cost in overtime. In the event that the cost of Mr. Keener's on-call hours exceed the $10,000 stipend, any additional overtime shall be preapproved, and he shall be paid for any additional overtime worked at time and one half his regular rate of pay.

3. The annual stipend is contingent on Mr. Keener being assigned to serve as the on-call technician. Nothing herein shall require that Mr. Keener be assigned such work.

4. This Agreement is subject to approval by the Board of Trustees.

Astor Services for Children & Family Services Contract

Motion by Mr. Riehl, seconded by Mr. Hurley and carried unanimously to approve the Astor Services for Children & Family Services contract in the amount of $98,800 for the period September 1, 2016 through June 30, 2017

Soliant Health, Inc. Contract

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the Soliant Health, Inc. contract in the amount of $70,000 to provide Sign Language Interpreting for the period September 6, 2016 through August 23, 2017

Generation Ready Contract

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to approve the Generation Ready contract in the amount of $63,600 to provide leadership coaching and development for the period July 1, 2016 through June 30, 2017

Resolution #16-17-9-10 Eastern Suffolk Coop Bidding Program

Motion by Mr. Riehl, seconded by Mr. Chiumento and carried unanimously to approve Resolution #16-17-9-10 for Dutchess County BOCES to participate in the Cooperative Bidding Program with Eastern Suffolk BOCES as follows:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Dutchess BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five(5)days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3)years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one(l)year as authorized by General Municipal Law §119-o.2.j.

Wireless Equipment Infrastructure Allocation

Motion by Mr. Rubin, seconded by Mr. Riehl and carried unanimously to approve the request to allocate $400,000 from the Capital Budget to replace wireless equipment and infrastructure

Corrective Action Plan User Access Rights

Motion by Mr. Riehl, seconded by Mr. Chiumento and carried unanimously to approve the Corrective Action Plan developed in response to the Office of the State Comptroller's audit as follows:

- Audit Recommendation #1: Ensure that access to the vendor is given to specific users based on their job descriptions and responsibilities
- Audit Recommendation #2: Ensure duplicate vendors are removed from the vendor list

Toshiba Business Solutions Contract

Motion by Mr. Rubin, seconded by Mr. Riehl and carried unanimously to approve the proposal submitted by Toshiba Business Solutions for networked copiers in the amount of $165,223.90. The contract will run from October 2016 through October 2020.

Canon Solutions America Contract

Motion by Mr. Riehl, seconded by Mr. Chiumento and carried unanimously to approve the proposal submitted by Canon Solutions America for Print Shop networked production copiers.

Disposal/Deletion of Miscellaneous Items

Motion by Mr. Riehl, seconded by Mr. Chiumento and carried unanimously to approve the disposal and deletion of miscellaneous items

Executive Session

Motion by Mr. Riehl, seconded by Mr. Coates and carried unanimously to go into executive session at 7:50 p.m. to discuss the employment of a particular individual and the evaluation of the District Superintendent. Board action is not anticipated upon the return to regular session.

Nancy Pisanelli, Clerk of the Board, was excused from the meeting at 7:50 p.m.

Nancy Pisanelli
Clerk of the Board

Regular Session

Motion by Mr. Rubin, seconded by Mr. Riehl and carried unanimously to return to regular session at 8:05 p.m.

Adjournment

Motion by Mr. Riehl, seconded by Mr. Rubin and carried unanimously to adjourn at 8:07 p.m.

Edward L. McCormick