



2014 **DUTCHESS**  **CES** 2015

**Service. Solutions. Savings.**

## From the District Superintendent

Our annual calendar highlights the availability of many high-quality programs and services offered by the Dutchess BOCES. Contact us at any time if you need further information. Our very best wishes for a successful 2014-15 school year.

District Superintendent



John C. Pennoyer

# 2014-2015 Welcome to Dutchess BOCES

## Vision

Dutchess BOCES is recognized for its premier educational and support services providing quality and cost-effective solutions for our community. We promote an organizational culture fostering collaboration, innovation, efficiency, excellence and leadership that is embraced by BOCES and its community.

## Mission

The Board of Cooperative Educational Services provides educational leadership through service, solutions and savings.

## Origin and History

The Board of Cooperative Educational Services (BOCES) first came into existence in 1948 by an act of the New York State Legislature. Over the years the number of BOCES statewide rose to 82 in 1958 and then through consolidations dropped to the present level of 37. Some rural BOCES serve a student base of 8,000 pupils, while others exceed 190,000. Dutchess BOCES was organized on May 22, 1957, upon the order of the Commissioner of Education. Through the cooperative efforts of our thirteen component school districts, Dutchess BOCES is able to offer a wide variety of educational programs and support services to children and adults in Dutchess County. We serve a student base of 48,000 pupils.

Cover photograph: Nursing Program Graduates, June 2014

## ► 2014-2015 Component School Districts

### Arlington CSD

**Dr. Brendan Lyons**

*Superintendent*

144 Todd Hill Road  
LaGrangeville, NY 12540

Tel: 845.486.4460 • Fax: 845.486.4457

### Beacon CSD

**Dr. Barbara Walkley**

*Interim Superintendent*

10 Education Drive  
Beacon, NY 12508

Tel: 845.838.6900 • Fax: 845.838.6905

### Dover UFSD

**Mr. Michael Tierney**

*Superintendent*

2368 Rt. 22  
Dover Plains, NY 12522

Tel: 845.832.4500 • Fax: 845.832.4511

### Hyde Park CSD

**Dr. Greer F. Rychcik**

*Superintendent*

PO Box 2033  
Hyde Park, NY 12538

Tel: 845.229.4005 • Fax: 845.229.4016

### Millbrook CSD

**Mr. Philip D'Angelo**

*Superintendent*

PO Box AA  
Millbrook, NY 12545

Tel: 845.677.4200 • Fax: 845.677.4206

### Pawling CSD

**Dr. William Ward**

*Superintendent*

515 Route 22  
Pawling, NY 12564

Tel: 845.855.4600 • Fax: 845.855.4659

### Pine Plains CSD

**Dr. Martin Handler**

*Superintendent*

2829 Church Street  
Pine Plains, NY 12567

Tel: 518.398.7181 • Fax: 518.398.6592

### Poughkeepsie CSD

**Dr. Nicole Williams**

*Superintendent*

11 College Ave.  
Poughkeepsie, NY 12603

Tel: 845.451.4900 • Fax: 845.451.4954

### Red Hook CSD

**Mr. Paul Finch**

*Superintendent*

9 Mill Road  
Red Hook, NY 12571

Tel: 845.758.2241 • Fax: 845.758.3366

### Rhinebeck CSD

**Mr. Joseph Phelan**

*Superintendent*

PO Box 351  
Rhinebeck, NY 12572

Tel: 845.871.5520 • Fax: 845.876.4276

### Spackenkill UFSD

**Dr. Lois Powell**

*Superintendent*

15 Croft Road  
Poughkeepsie, NY 12603

Tel: 845.463.7800 • Fax: 845.463.7804

### Wappingers CSD

**Mr. José L. Carrión**

*Interim Superintendent*

167 Myers Corners Road, Suite 200  
Wappingers Falls, NY 12590

Tel: 845.298.5000 • Fax: 845.298.5041

### Webutuck CSD

**Mr. James Gratto, Jr.**

*Superintendent*

194 Haight Road, PO Box 405  
Amenia, NY 12501

Tel: 845.373-4100 • Fax: 845.373-4102



2014 CTI Culinary Graduates

# 2014-2015 Dutchess BOCES General Information

## What is BOCES?

BOCES stands for Board of Cooperative Educational Services. BOCES are public organizations that were created by the New York State Legislature in 1948 to provide shared educational programs and services to school districts.

## How do the BOCES programs work?

BOCES services are created when two or more school districts determine they have similar needs that can be met by a shared program. The BOCES help school districts save money by providing opportunities to pool resources and share costs. Sharing is an economical way for districts to provide programs and services that they might not be able to afford otherwise. It is usually more efficient and less costly to operate one central service than it is to have separate programs in each school district. However, BOCES services are often customized, offering districts the flexibility to meet their individual needs.

## How is BOCES governed?

Each BOCES is governed by a board of education that is made up of representatives from component school districts. They are elected by component boards of education but serve at-large for the county. BOCES board members are responsible for policy decisions.

## I know BOCES provides special and alternative education programs and career/technical programs, but does BOCES offer other services?

BOCES provides many different types of programs, although Special Education and Career and Technical Education are usually the largest programs. Other services available through BOCES fall into the categories of Technology, Professional Development, Adult Education, Communications and Business Services. The numbers and types of services offered change continuously as component districts' needs and requests evolve.

## Who decides which BOCES services to purchase?

Local boards of education review their district's needs each year and make decisions about BOCES services. Because districts' needs change every year, decisions about BOCES services may also change every year. The decision about whether to participate in each BOCES service is based on the unique needs of each district. If a district doesn't need a BOCES service, it doesn't request it and does not pay for it.

## Why do school districts participate in BOCES services?

Because BOCES services are shared by two or more school districts, they generally cost much less than if districts provided the services on their own. Districts pool their resources and share the savings.

## How are BOCES services paid for?

BOCES have no taxing authority. An administrative charge is assessed in proportion to each component district's size, but most BOCES revenue is from the fees charged to component districts for the BOCES services they have chosen to use. BOCES expenses are incorporated into each district's annual budget. State aid helps to offset some of the cost, and other services are directly funded by the state or federal government.

## What is BOCES aid, who gets it, and why?

New York State gives a financial incentive to encourage participation in shared services by offering BOCES state aid for BOCES services. This is how BOCES state aid works: Each district's board of education selects BOCES services for the current year. In the following school year, a portion of the cost of BOCES services is returned to the district by the State of New York. The amount returned to each district depends on which services the district buys and is based on a formula that takes into account the district's financial resources. Money returned to the district is used as revenue.

## What BOCES services do not generate BOCES aid for local districts?

Special education services from BOCES do not earn BOCES aid for local districts, but local districts do receive Excess Cost Aid to offset some of the costs of special education. Also, some expenses within services may not be aided. Other services that do not qualify for BOCES aid are student transportation, services funded from other sources, consumables and adult education. The amount of aid varies from district to district.

## Do BOCES students graduate from high school?

BOCES does not confer high school diplomas. Most career and technical students and some special education students graduate from their local districts with Regents diplomas.



BOCES offers school greeter training for this important front line position to help protect students throughout the county's school districts.



Muralist Joe Pimentel worked with LaGrange Middle School students to create a colorful mural representing school spirit and values, as well as personal and academic achievement. In addition to learning artistic techniques, students learned how to contribute to a group project. During the project, which was part of the district's comprehensive Arts-in-Education program, teachers worked with students in parallel activities tied into the English Language Arts (ELA) and social studies curricula.




BOCES Alternative High School students teamed up with community partners to turn an empty classroom into a student library.

▶ **ARLINGTON** Central Schools ▶ [www.arlingtonschools.org](http://www.arlingtonschools.org)

**SEPTEMBER 2014**

S	M	T	W	TH	F	S
	1 <i>Labor Day</i> Offices Closed One Stop Consortium Meeting 8:30 a.m.	2 <i>Superintendent's Conference Day</i> ALI-Adult Education Faculty Meeting 8:00 a.m.	3 <i>School Opens</i>	4 DCEDC Business Services Committee Meeting 7:30 a.m.	5	6

<b>7</b>	<b>8</b>	<b>9</b> SPC Site-Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m.	<b>10</b> DCSSAC Meeting 9:30 a.m. Cabinet Meeting 3:00 p.m. Web Committee Meeting 3:15 p.m. Board Meeting 7:00 p.m.	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> PPS/CSE Meeting 9:00 a.m. Quality Assurance Meeting (QA) 10:00 a.m. Principals' Meeting 2:00 p.m.	<b>17</b> DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m. Wellness Committee Meeting 3:00 p.m.	<b>18</b> ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m.	<b>19</b> ITSAC Meeting 8:30 a.m. CSO Meeting 8:45 a.m. School Business Officials' Meeting 12:30 p.m.	<b>20</b> <div style="background-color: #0099cc; color: white; padding: 2px; text-align: center; font-size: small;">NYCOSS 2014 Fall Leadership Summit</div>
<b>21</b>	<b>22</b> <i>Autumn Begins</i> SPC Open House 5:30 p.m.	<b>23</b>	<b>24</b> SPC Liaison Committee 2:00 p.m. Web Committee Meeting 3:15 p.m.	<b>25</b> <i>Rosh Hashanah</i> Schools/Offices Closed 	<b>26</b>	<b>27</b>
NYCOSS 2014 Fall Leadership Summit						
<b>28</b>	<b>29</b>	<b>30</b> SCD Committee Meeting 3:15 p.m. CTI Open House 6:00 p.m.				
District Superintendents' Meeting						

**August 2014**

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**October 2014**

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Glenham and JV Forrestal Elementary kindergarteners enjoyed the first Winter Measurement Olympics in 2014. The "Olympics" were simulated to complement Common Core instruction on flags and shapes. Included were "bobsled" carts, "speed skating" in booty slippers and paper Olympic torches.

After learning Olympic history, personalized "passports" including students' pictures and ancestors' flags were stamped. Gold medals were presented to close the fun.



In spring 2014, all of the BOCES security and law students passed the New York State pre-assignment licensing exam for security guards.

**BEACON** City Schools ▶ [www.beaconcityk12.org](http://www.beaconcityk12.org)

**OCTOBER 2014**

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Youth Council Meeting  
8:30 a.m.

CAIT Meeting 8:30 a.m.  
BETA Faculty Meeting  
2:30 p.m.

Yom Kippur

5	6 One Stop Consortium Meeting 8:30 a.m. ER Coordinator/Director Team Meeting 1:30 p.m. CTI Faculty Meeting 3:00 p.m.	7 ALI-Adult Education Faculty Meeting 8:00 a.m. Dutchess Treasurers' Meeting 1:00 p.m.	8 CTI Shared Decision Making 11:15 a.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.	9 MHSSC Awards for Excellence Dinner 6:00 p.m.	10	11
12	13 <i>Columbus Day</i> Schools/Offices Closed 	14 SPC Site-Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m. SCD Committee Meeting 3:15 p.m.	15 DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m. Enterprise Group 3:00 p.m. BETA Open House 5:30 p.m.	16 ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m. PEACCE Meeting 2:30 p.m.	17 ITSAC Meeting 8:30 a.m. WC/SBO Meeting 12:30 p.m.	18
19	20	21 PPS/CSE Meeting 9:00 a.m. Principals' Meeting 2:00 p.m.	22 <i>1/2 Superintendent's Conference Day</i> SYSOP Meeting 8:30 a.m. 	23 SYSOP Meeting 8:30 a.m. Educational Programs Meeting 3:15 p.m.	24 CSO Meeting 8:45 a.m.	25
26	27 CTI -BFA Liaison Meeting 3:00 p.m. Professional Development Task Force Meeting 3:15 p.m.	28 CTI Main Advisory Board Meeting 8:30 a.m.	29 SPC Liaison Committee Meeting 2:00 p.m.	30	31 Pre-Board Meeting	
SPC Book Fair						
NYS BOE Recognition Week						
NYSSBA Annual Convention – New York, NY						

The Dover MS/HS Marching Band proudly performed in the 2014 St. Patrick's Day Parade in New York City.



BOCES SPC students have collected and compiled information for the Hall of Honor at the National Purple Heart Museum for the past two years.

▶ **DOVER** Union Free Schools ▶ [www.doverschools.org](http://www.doverschools.org)

**NOVEMBER 2014**

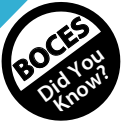
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October 2014							December 2014						
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<p><b>2</b></p>	<p><b>3</b></p> <p>One Stop Consortium Meeting 8:30 a.m. CTI Faculty Meeting 3:00 p.m.</p>	<p><b>4</b></p> <p><i>Election Day</i> <i>Superintendent's Conference Day</i> ALL-Adult Education Faculty Meeting 8:00 a.m.</p>	<p><b>5</b></p>	<p><b>6</b></p> <p>DCEDC Business Services Committee Meeting 7:30 a.m. CAIT Meeting 8:30 a.m. BETA Faculty Meeting 2:30 p.m.</p>	<p><b>7</b></p>	<p><b>8</b></p>
<p>District Superintendents' Meeting</p>						
<p><b>9</b></p>	<p><b>10</b></p>	<p><b>11</b></p> <p><i>Veteran's Day</i> Schools/Offices Closed</p>	<p><b>12</b></p> <p>DCSSAC MEETING 9:30 a.m. CTI Shared Decision Making 11:15 a.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.</p>	<p><b>13</b></p> <p>Business Resource Team of DC Meeting 9:00 a.m.</p>	<p><b>14</b></p>	<p><b>15</b></p>
<p><b>16</b></p>	<p><b>17</b></p>	<p><b>18</b></p> <p>PPS/CSE Meeting 9:00 a.m. Principals' Meeting 2:00 p.m. SPC Site Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m.</p>	<p><b>19</b></p> <p>Youth Forum DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m. SPC Liaison Committee 2:00 p.m.</p>	<p><b>20</b></p> <p>Workforce Investment Board Meeting 8:00 a.m. ERAC Meeting 9:00 a.m. ED Pro Meeting 3:15 p.m.</p>	<p><b>21</b></p> <p>ITSAC Meeting 8:30 a.m. CSO Meeting 8:45 a.m. School Business Official's Meeting 12:30 p.m.</p>	<p><b>22</b></p>
<p><b>23</b></p>	<p><b>24</b></p>	<p><b>25</b></p>	<p><b>26</b></p>	<p><b>27</b></p> <p><i>Thanksgiving Day</i></p>	<p><b>28</b></p>	<p><b>29</b></p>
<p><b>30</b></p>	<p>Thanksgiving Recess - BOCES Closed</p>					

The talented students of F.D.R. High School performed in the musical South Pacific.




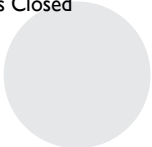






All of ALI's Spring 2014 Certified Nursing Assistant (CNA) students passed the New York State exam to become CNAs.

► **HYDE PARK** Central Schools ► [www.hpcsd.org](http://www.hpcsd.org)

**DECEMBER 2014**

S	M	T	W	TH	F	S
	1 One Stop Consortium Meeting 8:30 a.m. CTI Faculty Meeting 3:00 p.m.	2 ALI-Adult Education Faculty Meeting 8:00 a.m.	3 Youth Council Meeting 8:30 a.m.	4 CAIT Meeting 8:30 a.m. BETA Faculty Meeting 2:30 p.m.	5 Statewide BOCES Business Officials' Meeting	6

<p><b>7</b></p>	<p><b>8</b></p> <p>Professional Development Task Force Meeting 3:15 p.m.</p>	<p><b>9</b></p> <p>SPC Site-Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m.</p>	<p><b>10</b></p> <p>CTI Shared Decision Making 11:15 a.m. Wellness Committee Meeting 3:00 p.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.</p>	<p><b>11</b></p> <p>SPC Holiday Festival Budget Advisory Group 3:00 p.m.</p>	<p><b>12</b></p>	<p><b>13</b></p>																																																																																																		
<p>District Superintendents' Meeting</p>																																																																																																								
<p><b>14</b></p>	<p><b>15</b></p>	<p><b>16</b></p> <p><i>Hanukkah Begins</i> PPS/CSE Meeting 9:00 a.m. Principals' Meeting 2:00 p.m. Practical Nursing Graduation 7:00 p.m.</p>	<p><b>17</b></p> <p>DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m. SPC Liaison Committee Meeting 2:00 p.m. Enterprise Group 3:00 p.m. Practical Nursing Graduation (Snow Date) 7:00 p.m.</p>	<p><b>18</b></p> <p>ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m. Educational Programs Meeting 3:15 p.m.</p>	<p><b>19</b></p> <p>ITSAC Meeting 8:30 a.m. CSO Meeting 8:45 a.m. WC/SBO Meeting 12:30 p.m.</p>	<p><b>20</b></p>																																																																																																		
<p><b>21</b></p> <p><i>Winter Begins</i></p>	<p><b>22</b></p> 	<p><b>23</b></p> 	<p><b>24</b></p> <p>Offices Closed</p> 	<p><b>25</b></p> <p><i>Christmas Day</i> Offices Closed</p> 	<p><b>26</b></p> <p>Offices Closed</p> 	<p><b>27</b></p>																																																																																																		
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<p><b>28</b></p>	<p><b>29</b></p> 	<p><b>30</b></p> 	<p><b>31</b></p> <p>Offices Closed</p> 	<table border="1"> <thead> <tr> <th colspan="7">November 2014</th> <th colspan="7">January 2015</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th> <th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>23 30</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> </tbody> </table>			November 2014							January 2015							S	M	T	W	TH	F	S	S	M	T	W	TH	F	S							1					1	2	3	2	3	4	5	6	7	8	4	5	6	7	8	9	10	9	10	11	12	13	14	15	11	12	13	14	15	16	17	16	17	18	19	20	21	22	18	19	20	21	22	23	24	23 30	24	25	26	27	28	29	25	26	27	28	29	30	31
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Alden Place Elementary third graders celebrated their study of the butterfly life cycle with the release of butterflies. Students also enjoyed some close encounters during a field trip to the Rainbow's End Butterfly Farm in Pawling.



More than 50 BOCES team members laced up their sneakers for the 2014 American Heart Association's annual Heart Walk raising an impressive \$5,098.

**MILLBROOK** Central Schools ▶ [www.millbrookcsd.org](http://www.millbrookcsd.org)

**JANUARY 2015**

S M T W TH F S

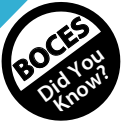
December 2014							February 2015						
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28	29	30	31										

1 New Year's Day Offices Closed	2	3
Winter Recess – Schools Closed		



<b>4</b>	<b>5</b> <i>School Reopens</i> Pre-Board Meeting One Stop Consortium Meeting 8:30 a.m. CTI Faculty Meeting 3:00 p.m.	<b>6</b> ALI-Adult Education Faculty Meeting 8:00 a.m. Quality Assurance Meeting (QA) 10:00 a.m.	<b>7</b>	<b>8</b> BETA Faculty Meeting 2:30 p.m.	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b> Professional Development Task Force 3:15 p.m.	<b>13</b> SPC Site-Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m. Mentoring Meeting 3:15 p.m.	<b>14</b> SYSOP Meeting 8:30 a.m. CTI Shared Decision Making 11:15 a.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.	<b>15</b> SYSOP Meeting 8:30 a.m. ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m. PEACCE Meeting 2:30 p.m.	<b>16</b> SBO Meeting 12:30 p.m.	<b>17</b>
<b>18</b>	<b>19</b> <i>Dr. Martin Luther King, Jr. Day</i> Schools/Offices Closed 	<b>20</b> PPS/CSE Meeting 9:00 a.m. Dutchess Treasurers' Meeting 1:00 p.m. Principals' Meeting 2:00 p.m.	<b>21</b> DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m.	<b>22</b> Educational Programs Meeting 3:15 p.m.	<b>23</b> CSO Meeting 8:45 a.m.	<b>24</b>
<b>25</b>	<b>26</b> CTI-BFA Liaison Meeting 3:00 p.m.	<b>27</b>	<b>28</b> SPC Liaison Committee Meeting 2:00 p.m.	<b>29</b>	<b>30</b> IEP Day	<b>31</b>

For more than 10 years, the Pawling Rotary Club has generously donated dictionaries to the third grade students of Pawling Elementary School. Last fall, Rotary members presented dictionaries personalized with a name plate for each of the students.


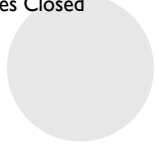


Teachers often seek and are awarded grants to support educational trips for BOCES students, including visits to the New York State Museum in Albany.

**PAWLING** Central Schools ▶ [www.pawlingschools.org](http://www.pawlingschools.org)

**FEBRUARY 2015**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
	One Stop Consortium Meeting 8:30 a.m. CTI Faculty Meeting 3:00 p.m.	ALI-Adult Education Faculty Meeting 8:00 a.m.	Youth Council Meeting 8:30 a.m.	CAIT Meeting 8:30 a.m. BETA Faculty Meeting 2:30 p.m.	Go Red for Women	

<p><b>8</b></p> <p>ER Coordinator/Director Team Meeting 1:30 p.m. PDP Committee Meeting 3:15 p.m.</p>	<p><b>9</b></p> <p>SPC Site-Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m. SCD Committee Meeting 3:15 p.m.</p>	<p><b>10</b></p> <p>CTI Shared Decision Making 11:15 a.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.</p>	<p><b>11</b></p> <p>Budget Advisory Group Meeting 3:00 p.m.</p>	<p><b>12</b></p>	<p><b>13</b></p>  <p>Presidents' Day Weekend Recess - School Closed</p>	<p><b>14</b></p>																																																																																																	
<p><b>15</b></p> <p>Presidents' Day Weekend Offices Closed</p>  <p>Presidents' Day Weekend Recess - School Closed</p>	<p><b>16</b></p>	<p><b>17</b></p> <p>PPS/CSE Meeting 9:00 a.m. Principals' Meeting 2:00 p.m.</p>	<p><b>18</b></p> <p>DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m. Enterprise Group 3:00 p.m.</p>	<p><b>19</b></p> <p>ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m.</p>	<p><b>20</b></p> <p>ITSAC Meeting 8:30 a.m. WC/SBO Meeting 12:30 p.m.</p>	<p><b>21</b></p>																																																																																																	
<p><b>22</b></p>	<p><b>23</b></p>	<p><b>24</b></p>	<p><b>25</b></p> <p>SPC Liaison Committee Meeting 2:00 p.m.</p>	<p><b>26</b></p> <p>Educational Programs Meeting 3:15 p.m.</p>	<p><b>27</b></p> <p>Pre-Board Meeting CSO Meeting 8:45 a.m.</p>	<p><b>28</b></p>																																																																																																	
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Two Pine Plains Central School District students, who are members of Future Farmers of America, proudly show their cows at the annual Agriculture Day.



Salt Point Center students participated in the Rotary International Day at the United Nations Headquarters in New York City, joining more than 700 students from all over the world.

▶ **PINE PLAINS** Central Schools ▶ [www.pineplainsschools.org](http://www.pineplainsschools.org)

**MARCH 2015**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
	One Stop Consortium Meeting 8:30 a.m. CTI Faculty Meeting 3:00 p.m. PDP Committee Meeting 3:15 p.m.	ALI-Adult Education Faculty Meeting 8:00 a.m. SCD Committee Meeting 3:15 p.m.		DCEDC Business Services Committee 7:30 a.m. CAIT Meeting 8:30 a.m. BETA Faculty Meeting 2:30 p.m.		



8	9	10 <i>Superintendent's Conference Day</i> Dutchess Treasurers' Meeting 1:00 p.m.	11 CTI Shared Decision Making 11:15 a.m. DEHIC Meeting 12:30 p.m. SPC Site Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m. Wellness Committee Meeting 3:00 p.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.	12	13	14
15	16 Professional Development Task Force Meeting 3:15 p.m.	17 PPS/CSE Meeting 9:00 a.m. Principals' Meeting 2:00 p.m.	18 DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. SYSOP Meeting 8:30 a.m. CAC Meeting 1:00 p.m.	19 SYSOP Meeting 8:30 a.m. ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m. PEACCE Meeting 2:30 p.m.	20 <i>Spring Begins</i> ITSAC Meeting 8:30 a.m. SBO Meeting 12:30 p.m.	21
22	23 Mentoring Meeting 3:15 p.m.	24 SCD Committee Meeting 3:15 p.m.	25 SPC Liaison Committee Meeting 2:00 p.m.	26 Workforce Investment Board Meeting 8:00 a.m. Educational Programs Meeting 3:15 p.m.	27 Pre-Board Meeting CSO Meeting 8:45 a.m.	28 NSBA Annual Conference
29	30	31	NSBA Annual Conference			
Spring Recess - Schools Closed						

February 2015							April 2015						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
							26	27	28	29	30		

The Poughkeepsie City School District uses various strategies to improve literacy for every child in every classroom. The District is implementing a Mission Literacy model that provides a robust approach to literacy development, including the use of academic language across disciplines, project-based learning, and an emphasis on non-fiction texts. All students will read 25 books during the school year.



CTI students placed first in Culinary Arts and second in Criminal Justice at the New York State SkillsUSA competition in 2014.


► **POUGHKEEPSIE** City Schools ► [www.poughkeepsieschools.org](http://www.poughkeepsieschools.org)

**APRIL 2015**

**S M T W TH F S**

March 2015							May 2015						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30	31					24 31	25	26	27	28	29	30

1 Youth Council Meeting 8:30 a.m.	2	3 Good Friday Passover Begins Offices Closed	4
Spring Recess – Schools Closed			

5	6	7	8	9	10	11
<p>Easter</p>	<p>One Stop Consortium Meeting 8:30 a.m.</p>  <p>Spring Recess – Schools Closed</p>	<p>ALI-Adult Education Faculty Meeting 8:00 a.m.</p> <p>Quality Assurance Meeting (QA) 10:00 a.m.</p>	<p>CTI Shared Decision Making 11:15 a.m.</p> <p>Cabinet Meeting 3:00 p.m.</p> <p>Board Meeting 7:00 p.m.</p>	<p>BETA Faculty Meeting 2:30 p.m.</p>		
<p>12</p>	<p>13</p> <p>ER Coordinators/Director Team Meeting 1:30 p.m.</p> <p>CTI Faculty Meeting 3:00 p.m.</p> <p>PDP Committee Meeting 3:15 p.m.</p>	<p>14</p> <p>NYSESLAT Speaking Begins</p> <p>SPC Site-Based Meeting 2:15 p.m.</p> <p>SPC Faculty Meeting 2:50 p.m.</p>	<p>15</p> <p>DCRCOC Contact Breakfast 7:30 a.m.</p> <p>Dutchess Secondary Principals' Meeting 8:30 a.m.</p> <p>DEHIC Meeting 12:30 p.m.</p> <p>CAC Meeting 1:00 p.m.</p> <p>Enterprise Group 3:00 p.m.</p>	<p>16</p> <p>ERAC Meeting 9:00 a.m.</p> <p>BETA Liaison Meeting 2:30 p.m.</p>	<p>17</p> <p>ITSAC Meeting 8:30 a.m.</p> <p>WC/SBO Meeting 12:30 p.m.</p>	<p>18</p>
<p>Grades 3–8 ELA Testing</p>						
<p>19</p>	<p>20</p>	<p>21</p> <p>Component Vote (BOCES Budget/Board)</p> <p>PPS/CSE Meeting 9:00 a.m.</p> <p>Principals' Meeting 2:00 p.m.</p>	<p>22</p> <p><i>Administrative Professionals' Day</i></p>	<p>23</p> <p>Educational Programs Meeting 3:15 p.m.</p>	<p>24</p> <p>CSO Meeting 8:45 a.m.</p>	<p>25</p>
<p>Grades 3–8 Mathematics Testing</p>						
<p>26</p>	<p>27</p> <p>CTI-BFA Faculty Liaison Meeting 3:00 p.m.</p>	<p>28</p> <p>CTI Main Advisory Meeting 8:30 a.m.</p> <p>SCD Committee Meeting 3:15 p.m.</p>	<p>29</p> <p>SPC Liaison Committee Meeting 2:00 p.m.</p>	<p>30</p>		
<p>NYCOSS – LEAF Learning and Leading - Albany</p>						

Red Hook High School students take a respite from their studies to enjoy the sunshine.



Dutchess BOCES CTI has begun a bio-diesel recycling effort. Leftover cooking oils are being used to help power diesel engines on campus.

▶ **RED HOOK** Central Schools ▶ [www.redhookcentralschools.org](http://www.redhookcentralschools.org)

**MAY 2015**

S M T W TH F S

April 2015							June 2015						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30			28	29	30				

Pre-Board Meeting | 2



<p><b>3</b></p>	<p><b>4</b></p> <p>Employee Recognition Nominations Due          NYSESLAT L, R, W - Begins          One Stop Consortium Meeting 8:30 a.m.          CTI Faculty Meeting 3:00 p.m.</p>	<p><b>5</b></p> <p>ALI-Adult Education Faculty Meeting 8:00 a.m.          Dutchess Treasurers' Meeting 1:00 p.m.</p>	<p><b>6</b></p>	<p><b>7</b></p> <p>DCEDC Business Service Committee 7:30 a.m.          BETA Faculty Meeting 2:30 p.m.</p>	<p><b>8</b></p>	<p><b>9</b></p>
<p>Statewide BOCES Business Officials' Meeting</p>						
<p><b>10</b></p>	<p><b>11</b></p> <p>PDP Committee Meeting 3:15 p.m.</p>	<p><b>12</b></p> <p>SPC Site-Based Meeting 2:15 p.m.          SPC Faculty Meeting 2:50 p.m.</p>	<p><b>13</b></p> <p><i>Superintendent's Conference Day</i>          DCSSAC Meeting 9:30 a.m.          Dutchess Treasurers' Meeting 1:00 p.m.          Cabinet Meeting 3:00 p.m.          Board Meeting 7:00 p.m.</p>	<p><b>14</b></p> <p>CTI Shared Decision Making 11:15 a.m.          BETA Liaison Meeting 2:30 p.m.          PEACCE TEAM Meeting 2:30 p.m.</p>	<p><b>15</b></p> <p>NYSESLAT - Ends          ITSAC Meeting 8:30 a.m.          SBO Meeting 12:30 p.m.</p>	<p><b>16</b></p>
<p><b>17</b></p>	<p><b>18</b></p> <p>Professional Development Task Force Meeting 3:15 p.m.</p>	<p><b>19</b></p> <p>PPS/CSE Meeting 9:00 a.m.          Principals' Meeting 2:00 p.m.</p>	<p><b>20</b></p> <p>DRCOC Contact Breakfast 7:30 a.m.          Dutchess Secondary Principals' Meeting 8:30 a.m.          SYSOP 8:30 a.m.          DEHIC Meeting 12:30 p.m.          CAC Meeting 1:00 p.m.</p> <p style="text-align: center;">Grades 4 &amp; 8 Science (Performance) Testing</p>	<p><b>21</b></p> <p>SYSOP 8:30 a.m.          ERAC Meeting 9:00 a.m.</p>	<p><b>22</b></p>	<p><b>23</b></p>
<p>Memorial Day Recess – Schools Closed</p>						
<p><b>24</b></p>	<p><b>25</b></p> <p><i>Memorial Day</i>          Offices Closed</p> <p style="text-align: center;">Memorial Day Recess – Schools Closed</p>	<p><b>26</b></p>	<p><b>27</b></p> <p>SPC Liaison Committee Meeting 2:00 p.m.</p>	<p><b>28</b></p> <p>Workforce Investment Board Meeting 8:00 a.m.          CAIT Meeting 8:30 a.m.          Quality Assurance Meeting (QA) 10:00 a.m.          Educational Programs Meeting 3:15 p.m.</p>	<p><b>29</b></p> <p>Pre-Board Meeting          CSO Meeting 8:45 a.m.</p>	<p><b>30</b></p>
<p><b>31</b></p>	<p>Grades 4 &amp; 8 Science (Performance) Testing</p>					

Bulkeley Middle School students experienced 21st century learning with Rhinebeck's "Gateway to Technology" program in 2014.

It is part of Project Lead the Way, an exploratory and problem-solving curriculum in science and technology, made possible due to collaboration with the Rhinebeck Science Foundation, a community-based organization established to enhance quality education.



Last summer, CTI construction students volunteered to help renovate the historic Livingston House in Rhinebeck for the Daughters of the American Revolution.

► **RHINEBECK** Central Schools ► [www.rhinebeckcsd.org](http://www.rhinebeckcsd.org)

**JUNE 2015**

**S M T W TH F S**

	1	2	3	4	5	6
	One Stop Consortium Meeting 8:30 a.m. CTI Faculty Meeting 3:00 p.m.	ALI-Adult Education Faculty Meeting 8:00 a.m.	Youth Council Meeting 8:30 a.m.			
	Grades 4 & 8 Science (Written) Testing	Regents Exams				

<b>7</b>	<b>8</b> ER Coordinator/Director Team Meeting 1:30 p.m.	<b>9</b> SPC Site-Based Meeting 2:15 p.m. SPC Faculty Meeting 2:50 p.m. Mentoring Meeting 3:15 p.m.	<b>10</b> CTI Shared Decision Making 11:15 a.m. Wellness Committee 3:00 p.m. Cabinet Meeting 3:00 p.m. Board Meeting 7:00 p.m.	<b>11</b>	<b>12</b> BETA Graduation 12:00 p.m.	<b>13</b>
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**NYSASBO Annual Conference**

<b>14</b>	<b>15</b>	<b>16</b> DCHSE Graduation PPS/CSE Meeting 9:00 a.m. Principals' Meeting 2:00 p.m. CTI Recognition Night 6:30 p.m.	<b>17</b> DCRCOC Contact Breakfast 7:30 a.m. Dutchess Secondary Principals' Meeting 8:30 a.m. SPC Moving Up Day 10:00 a.m. DEHIC Meeting 12:30 p.m. CAC Meeting 1:00 p.m. Enterprise Group Meeting 3:00 p.m.	<b>18</b> ERAC Meeting 9:00 a.m. BETA Liaison Meeting 2:30 p.m. Practical Nursing Graduation 7:00 p.m.	<b>19</b> ITSAC Meeting 8:30 a.m. WC/SBO Meeting 12:30 p.m.	<b>20</b>
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**Regents Exams**

<b>21</b> <i>Summer Begins</i>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> End of Year Event Regents Rating Day School Closes Workforce Investment Board Meeting 8:00 a.m.	<b>26</b>	<b>27</b>
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**Regents Exams**

<b>28</b>	<b>29</b>	<b>30</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="7">May 2015</th> <th colspan="7">July 2015</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th> <th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>24 31</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td> </tr> </tbody> </table>				May 2015							July 2015							S	M	T	W	TH	F	S	S	M	T	W	TH	F	S						1	2				1	2	3	4	3	4	5	6	7	8	9	5	6	7	8	9	10	11	10	11	12	13	14	15	16	12	13	14	15	16	17	18	17	18	19	20	21	22	23	19	20	21	22	23	24	25	24 31	25	26	27	28	29	30	26	27	28	29	30	31	
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In spring of 2014, Spackenkill High School students participated in the Digital Learning Revolution mobile tour of iSchool Initiative. The nonprofit organization guides school districts in contemporary technology integration. Students entered a 38-foot classroom on wheels and tested out new forms of learning technology. They collaborated on a shared screen to construct an interactive timeline.



More than 60 employers have opened their doors to offer employment experiences to special education students under the Dutchess BOCES work-based learning program.

▶ **SPACKENKILL** Union Free Schools ▶ [www.spackenkillschools.org](http://www.spackenkillschools.org)

**JULY 2015**

**S M T W TH F S**

June 2015							August 2015						
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<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	

Fishkill Elementary School provides a mentoring program to help students feel connected to the school, staff, and peers. Mentors meet with them at least once a month at a breakfast held especially for them.



Dutchess BOCES offers extended school year services July 1st through mid-August for students who need extra support in completing their required coursework.

**WAPPINGERS** Central Schools ▶ [www.wappingersschools.org](http://www.wappingersschools.org)

**AUGUST 2015**

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July 2015							September 2015						
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<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
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<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
<b>30</b>	<b>31</b>			New Hire Orientation		

Webutuck Elementary Outdoor Reading Session.

*Inset:* Webutuck Field Day Grades 4-6



ALL offers a variety of educational opportunities including new offerings in conversational Spanish, Notary Public preparation, pet first aid, and a Reiki course.

**WEBUTUCK** Central Schools ▶ [www.webutuckschools.org](http://www.webutuckschools.org)

**SEPTEMBER 2015**

**S** **M** **T** **W** **TH** **F** **S**

1 2 3 4 5

August 2015						
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30	31					

<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> Board Meeting 7:00 p.m.	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
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<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			

October 2015						
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25	26	27	28	29	30	31



# Dutchess BOCES General Information

## Adult Learning Institute (ALI)

ALI provides services to adults and out-of-school youth in classes at various locations throughout Dutchess County. Programming encompasses five major areas:

- ▶ Career and Technical Education
- ▶ Academic/TASC/ESL classes
- ▶ Programs for targeted populations
- ▶ Customized training for business and industry
- ▶ Community education

**Elizabeth Hayter**

**845.483.3640 ext. 6102**

**elizabeth.hayter@dcboces.org**

## Business Services

Dutchess BOCES offers a series of cooperative management programs. These programs are designed to provide cost savings, improve service delivery and increase efficiency through shared services among the component districts.

**Sherre Wesley**

**845.486.4800 ext. 215**

**sherre.wesley@dcboces.org**

## Communications and Grants Research

The Communications and Grants Research division promotes public awareness of programs offered by Dutchess BOCES and its component school districts. Responsible for the development and implementation of internal and external communications, this award-winning division provides a variety of services to enhance public relations and communications efforts. In addition, this division researches grant opportunities.

**Genevieve Kellam**

**845.486.8051**

**genevieve.kellam@dcboces.org**

## District Superintendent Services

In addition to serving as the Chief Executive Officer of Dutchess BOCES, the District Superintendent serves as the Commissioner's representative to the component districts, as well as the liaison between local districts and the State Education Department.

**John C. Pennoyer**

**845.486.4800 ext. 201**

**john.pennoyer@dcboces.org**

## Facilities and Operations

The Facilities and Operations division offers an assortment of cooperative programs designed to assist districts with providing a safe and healthy environment, building maintenance and transportation. These programs provide districts with cost effective professional expertise.

**Cole Bender**

**845.486.8087**

**cole.bender@dcboces.org**

## Human Resources

The Human Resources division facilitates the recruitment activities of component districts for both certified and non-certified staff, provides assistance to school districts in complying with certification regulations for coaches, enables participating districts to receive eligible Medicaid reimbursement dollars, and acts as a regional certification office for residents and school districts of Dutchess County.

**Norah Merritt**

**845.486.4800 ext. 278**

**norah.merritt@dcboces.org**

## Educational Resources

The Educational Resources division provides a broad array of professional support to school districts, schools, their staff and students. The division goal is to improve teaching and learning for all students. This goal is met through services that focus on leadership development, staff training and curriculum development, student literacy, comprehensive planning, data analysis, integration of special and general education, specialized student programming, broadband network infrastructure for video and data, and learning technology.

**Linda A. Heitmann**

**845.486.4800 ext. 202**

**linda.heitmann@dcboces.org**

## Educational Programs

Dutchess BOCES Educational Programs offers exceptional services and opportunities to students for academic success through a complete continuum of services from age five through to the adult world of work. Our Career and Technical Institute program provides the skills and attitudes necessary for 21st Century students to be college and career ready, while our Alternative and Special Education programs focus on individualized education programs and support services that serve students "at risk" or with special education needs.

**William Ball**

**Director for Educational Programs**

**845.486.8004 ext. 499**

**willam.ball@dcboces.org**

## Alternative Education

Dutchess BOCES offers several Alternative Education Programs for young people recognized as being "at risk." These programs provide students with an individualized instructional program with extensive support services leading to a high school diploma.

**John Jeffrey**

**845.486.4840 ext.3047**

**john.jeffrey@dcboces.org**

## Career and Technical Institute (CTI)

CTI offers an extensive list of courses that enables students to develop skills and attitudes which lead to success.

- ▶ Arts/Humanities
- ▶ Business Information Systems
- ▶ Engineering Technology
- ▶ Health Services
- ▶ Human and Public Service
- ▶ Natural and Agricultural Sciences
- ▶ New Visions Health
- ▶ Related Academics/TASC

**Mitchell Shron**

**845.486.8001 ext. 300**

**mitchell.shron@dcboces.org**

## Special Education

Dutchess BOCES Special Education Programs respond to the needs of students and component districts by providing academic and vocational programs, promoting positive attitudes and behaviors and assuring opportunities for individual student growth. A continuum of services from the consultant teacher model to self-contained classrooms is available for students from age five through transitional services to the adult world of work.

**Doug Damiani**

**845.486.8004 ext. 407**

**doug.damiani@dcboces.org**

# Dutchess BOCES Policies

## Alcohol and Drugs

BOCES encourages cooperation with other community agencies and groups in preventing drug and alcohol abuse. Provision shall be made for instructing employees and students in alcohol, drug and tobacco abuse and prevention. All laws pertaining to drug and alcohol use and possession shall be honored by students, adults, and adult students while on BOCES premises or at BOCES sponsored activities, regardless of the location of the activity.

### Students

The Board recognizes that the issue of drugs and/or alcohol is a serious problem with legal, physical, emotional and social implications for the entire community. Therefore, the manufacture, distribution, consumption, sharing and/or selling, use and/or possession of alcoholic beverages, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of such drugs is prohibited on BOCES premises and at BOCES-sponsored activities, regardless of the location, at all times. In cases of special education students, the policy of the host district will be followed. The inappropriate use of prescription and over-the-counter drugs shall also be disallowed. Persons shall be banned from entering BOCES premises or school-sponsored events when exhibiting behavioral, personal or physical characteristics indicative of having used or consumed alcohol or other substances.

### Staff

The Board prohibits the manufacture, distribution, consumption, sharing and/or selling, use and/or possession of illegal drugs, counterfeit and designer drugs, or drug paraphernalia, or alcoholic beverages in the workplace, or when the effects of such drugs may impair an employee's job performance. The inappropriate use of prescription and over-the-counter drugs shall also be prohibited. Information about any drug and alcohol counseling and/or rehabilitation programs shall be made available to employees. Data will also include the range of penalties, (consistent with local, state and federal law), up to and including termination of employment and referral for prosecution that will be imposed on employees who have transgressed the terms of this policy. Additionally, confidentiality shall be insured as required by state and federal law.

## Safe Schools

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. School districts and BOCES are required to develop a District-Wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the school district and/or BOCES with local and county resources in the event of such incidents or emergencies. The District-Wide School Safety Plan is responsive to the needs of all schools within the organization and is consistent with the more detailed emergency

response plans required at the school building level. School districts and BOCES are at risk from a wide variety of acts of violence as well as natural and man-made disasters. To address these threats, the State of New York passed the Safe Schools Against Violence in Education (SAVE) Act, which is now public law. Project SAVE is a comprehensive planning effort that addresses risk reduction/prevention, response and recovery with respect to a variety of emergencies in the school district and its schools. Dutchess BOCES supports SAVE and intends to facilitate the planning process. The District Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE.

## Sexual Harassment

The Board affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students and employees an environment that is free of sexual harassment and intimidation. Sexual harassment is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, BOCES volunteers, students, and non-employees such as contractors and vendors which occur on BOCES grounds and at all BOCES-sponsored events, programs and activities including those that take place at locations off BOCES premises. A copy of this policy is available upon request.

## Smoke Free Environment

Tobacco use shall not be permitted and no person shall use tobacco on school grounds at any time.

For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's preschool, nursery school, elementary or secondary school's legally defined property boundaries as registered in the County Clerk's Office; as well as all District vehicles, including vehicles used to transport children or school personnel.

- a) In accordance with the Goals 2000 Educate America Act, section 1043 (Non-Smoking Policy for Children Services), and the New York State Public Health Law, section 1399-0, smoking or the use of tobacco related products by any student, employee or visitor is prohibited in all school buildings, outdoor grounds within school property boundaries and vehicles, owned or leased. Furthermore, no smoking shall be permitted at any time within any indoor facility owned, operated, leased or contracted for by the BOCES for educational or library services for students K-12, unless legally excepted.
- b) For the purpose of this policy, smoking shall mean all uses of tobacco, including cigars, cigarettes, pipes and other forms of smoking objects, as well as chewing tobacco.
- c) Students, employees and any members of the public who smoke in violation of this policy may be subject to disciplinary action according to the necessary regulation and/or statute(s).
- d) The existence of a tobacco free environment for the benefit of all who occupy BOCES property will depend upon the thoughtfulness, consideration and cooperation of all school personnel, students, visitors and guests. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping BOCES premises free from smoke.

## Emergency School Closings

BOCES announcement will be as follows: "BOCES, including Salt Point and BETA, classes are closed/delayed/dismissed early." A separate announcement will be broadcast for adult education evening classes. If a closing occurs during the school day, the radio stations will be informed immediately. Please be sure your child has an established procedure if no one is home.

**All school closings posted on the Web sites:  
[www.dcboces.org](http://www.dcboces.org) • [www.cancellations.com](http://www.cancellations.com)**

WEOK (1390 AM)	WKIP (1450 AM)
WRRV (92.7/96.9 FM)	WELV (99.3 FM and 1310 AM)
WPDH (101.5 FM)	WGHQ (920 AM)
WBPM (94.3 FM)	WBNR (1260 AM)
WCZX/WZAD (97.7/97.3)	WLNA (1420 AM)
WBWZ (93.3 FM)	WHUD (100.7 FM)
WRWD (107.3 FM/1370 AM)	WSPK (104.7)
WRNQ (92.1 FM)	WDST (100.1 FM)
WPKF/WFPD (96.1/99.3)	WGNY (1220 AM)
WRKW (92.9 FM)	TV Station WRNN-TV

## The BOCES Trustees

**Mr. Edward L. McCormick**, *President*  
**Mr. Michael Riehl**, *Vice President*  
**Mr. Ralph Chiumento, Jr.**  
**Mr. Dale Culver**  
**Mr. Thomas Hurley**  
**Mr. Thomas Johnson**  
**Mr. Jim Milano**  
**Ms. Nancy Pisanelli**, *Clerk of the Board*

## Board Meetings At-a-Glance

Meetings are held on the 2nd Wednesday of each month at 7:00 p.m. in the Administration Building, unless otherwise indicated.

September 10, 2014	March 11, 2015
October 8, 2014	April 8, 2015
November 12, 2014	Regular Meeting - 6:00 p.m. Annual Meeting - 7:30 p.m.
December 10, 2014	
January 14, 2015	May 13, 2015
February 11, 2015	June 10, 2015

# DUTCHESS BOCES

5 BOCES Road, Poughkeepsie, NY 12601  
845.486.4800 • www.dcboces.org

## Administration

**John C. Pennoyer**  
District Superintendent

**Linda A. Heitmann**  
Deputy Superintendent

**Sherre Wesley**  
Assistant Superintendent for Business Services

**Norah Merritt**  
Executive Director for Human Resources

**William Ball**  
Director for Educational Programs

### STATEMENT OF NON-DISCRIMINATION

Dutchess BOCES offers employment and educational opportunities without regard to race, color, national origin, sex, disability, or age and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to the following individuals. These officials will provide information, including complaint procedures to any citizen, student or employee who feels that his or her rights may have been violated by the BOCES or its officials.

### THE DIGNITY FOR ALL STUDENTS ACT (DASA)

The Dignity Act (Education Law §11(7)) defines harassment as the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably or substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being. This includes conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety. Such conduct verbal threats, intimidation or abuse may be based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sex, sexual orientation, or gender.

Inquiries regarding discrimination on the bases listed above may also be made to the United States Department of Education, Office of Civil Rights, 32 Old Slip, 26th Floor, New York, NY 10005, (646) 428-3800, ocr.newyork@ed.gov.

#### Dutchess BOCES

5 BOCES Road, Poughkeepsie, NY 12601

#### Title IX/ Sexual Harassment – Employees

**Linda A. Heitmann**, Deputy Superintendent  
voice: 845.486.4800, ext. 202  
linda.heitmann@dcboces.org

#### Section 504/DASA Coordinator

**Norah Merritt**, Executive Director of Human Resources  
voice: 845.486.8004, ext. 499  
norah.merritt@dcboces.org

#### Sexual Harassment – Students

**William Ball**, Director of Educational Programs  
voice: 845.486.8001, ext. 305  
william.ball@dcboces.org

### EQUAL OPPORTUNITY EMPLOYER

Dutchess BOCES does not discriminate on the basis of age, race, sex, creed, color, national origin, marital status or disability.

# 2014-2015 Dutchess BOCES Information

Phone Numbers	Fax Numbers
Administration/Central Office .....486.4800	<b>ADMINISTRATION</b>
Adolescent Day Treatment (BETA) ..... 486.4840 x3051	Accounts Payable ..... 486.4822
Adolescent Day Treatment (SPC) ..... 486.8004	Business Office/Human Resources..... 486.4821
Adult Learning Institute (ALI).....483.3640	Cooperative Recruitment..... 486.4827
Alternative Education Programs..... 486.4840 x3047	District Superintendent/Central Office ..... 486.4981
Business Services .....486.4800 x215	Medicaid ..... 486.4824
Career and Technical Institute .....486.8001	<b>ADULT LEARNING INSTITUTE (ALI)</b>
Certification Office .....486.4800 x217	ALI Main Office..... 483.3641
Communications and Grants Research ..... 486.8051	<b>BOCES EDUCATIONAL TRAINING ACADEMY (BETA)</b>
Community Solutions for Transportation... 483.3640 x6109	Communications and Grants Research ..... 486.4958
Cooperative Maintenance.....486.8070	Intensive Day Treatment..... 486.4942
Data and Digital Design..... 486.4840 x4580	Instructional Programs..... 486.4852
Defensive Driving .....483.3640	Mid-Hudson Regional Special Education
Educational Resources..... 486.4840 x4614	Technical Assistance Support Center .....483.3946
Facilities and Operations .....486.8070	Shared Printing Service ..... 486.4795
TASC/Adult Program .....483.3640	<b>CAREER AND TECHNICAL INSTITUTE (CTI)</b>
TASC/High School Program .....486.8001 x310	Conference Room 301 ..... 486.4828
Help Desk .....486.4840 x3333	CTI Main Office..... 486.8171
Human Resources.....486.4800 x271	<b>EDUCATIONAL RESOURCES</b>
Intensive Day Treatment (BETA) ..... 486.4944	Educational Resources line 1 ..... 483.3648
Intensive Day Treatment (SPC) .....483.3996	Educational Resources line 2 ..... 486.4832
Itinerant Special Education Services.....486.8004	Learning Technology/Help Desk ..... 486.4781
Job Placement/Adult Students..... 483.3640 x6131	Model Schools..... 486.4832
Learning Technology ..... 486.4840 x4886	School Library System..... 486.4833
Microcomputer Repair ..... 486.4840 x4850	<b>SALT POINT CENTER (SPC)</b>
Mid-Hudson Cooperative	Facilities and Operations ..... 486.4818
Recruitment Program .....486.4957	Safety and Risk..... 486.4818
Mid-Hudson Regional Special Education	SPC Main Office ..... 486.4980
Technical Assistance Support Center ... 486.4840 x3136	
Model Schools..... 486.4840 x4612	
Nursing Assistant Program..... 483.3640 x6119	
Race to the Top .....486.4840 x4533	
Related Special Education Services..... 486.8004	
Safety and Risk Management .....486.8087	
Salt Point Center .....486.8004	
School of Practical Nursing.....486.8045	
Shared Printing Service ..... 486.4840 x3008	
School Improvement Service..... 486.4840 x4614	
School Library System..... 486.4840 x4561	
Special Education Programs .....486.8004	
Web Services..... 486.4840 x3148	

## Key to Abbreviations

ACTEA .....	Association of Career and Technical Education Administrators
AASA.....	American Association of School Administrators
AESA .....	Association of Educational Services Agencies
AHS.....	Alternative High School
ALI.....	Adult Learning Institute
BETA .....	BOCES Education and Training Academy
BFA .....	BOCES Facility Association
BOE.....	Board of Education
CAC .....	Cabinet Advisory Council
CAIT .....	Curriculum Assessment and Instructional Technology
CSE .....	Committee on Special Education
CSO .....	Chief School Officer
CST .....	Community Solutions for Transportation
CTI.....	Career and Technical Institute
DCEDC.....	Dutchess County Economic Development Corporation)
DCSSAC.....	Dutchess County School Safety Advisory Committee)
DEHIC.....	Dutchess Educational Health Insurance Consortium
DCRCOC .....	Dutchess County Regional Chamber of Commerce
DCSBA .....	Dutchess County School Boards Association
EDC .....	Economic Development Corporation
ER .....	Educational Resources
ERAC .....	Educational Resources Advisory Council
HSE .....	High School Equivalency (Formally GED)
ITSAC .....	Instructional Technology Services Advisory Council
LHCOSS.....	Lower Hudson Council of School Superintendents
MHSSC.....	Mid-Hudson Schools Study Council
NAESP .....	National Association of Elementary School Principals
NSBA.....	National School Boards Association
NYSAWA .....	New York State Association for Women in Administration
NYSCOSS.....	New York State Council of School Superintendents
NYSSBA.....	New York State School Boards Association
PEACCE .....	Providing Education for Autistic and Communication Impaired Children Effectively
PDP .....	Professional Development Plan
PPS .....	Pupil Personnel Services
QA .....	Quality Assurance
RSE-TASC .....	Regional Special Education Technical Assistance Support Center
SAANYS .....	School Administrators Association of New York State
SBO.....	School Business Official
SCD .....	Staff Curriculum Development
SPC .....	Salt Point Center
SSP .....	Summer Scholars Program
SYSOP .....	System Operator
TSS .....	Technology Support Service
WC.....	Workers' Compensation
WIB.....	Workforce Investment Board

produced by Dutchess BOCES

Office of Communications and Grants Research

Genevieve Kellam, Administrator; Barbara K. Sloum, Public Information Officer