



CAREER AND TECHNICAL  
INSTITUTE

5 BOCES ROAD  
Poughkeepsie, NY 12601  
(845) 486-8001  
[www.dcboces.org](http://www.dcboces.org)

**MIDDLE SCHOOL SPRING ENRICHMENT PROGRAM APPLICATION**

(Students currently in Grades 6, 7 and 8 are eligible)

March 4, March 11, March 18 and March 25, 2015  
(6:00 p.m. to 8:00 p.m.)

**PLEASE PRINT:**

Student's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Name of School: \_\_\_\_\_

Grade: \_\_\_\_\_ District: \_\_\_\_\_

Home Street Address: \_\_\_\_\_

Mailing Address (If different from Home Address): \_\_\_\_\_

Home and/or Work Phone Numbers: \_\_\_\_\_

Emergency Contact & Number (Not Parent): \_\_\_\_\_

Parent email address: \_\_\_\_\_

Father's/Guardian's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mother's/Guardian's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Please list 1<sup>st</sup> and 2<sup>nd</sup> choice:

\_\_\_\_\_ Computer Repair

\_\_\_\_\_ Culinary Arts \*

\_\_\_\_\_ Introduction to Video Game Design

\_\_\_\_\_ How Does an Engine Work? 4 Cycle Engine Operations \*

\_\_\_\_\_ Aspects of Cosmetology \*

\* *Students must wear appropriate footwear. Shoes must be non-slip, no soft or canvas topped shoes, no sandals or open toe shoes.*

### TRANSPORTATION SECTION

Parents/guardians must be able to provide their own transportation to our Salt Point Campus. Please provide below the name/s of individuals (including parents) who may be picking up your child. Students will be released **ONLY** to individuals whose names appear below. **Everyone (including parents) picking up a child will be asked to present photo ID and all names must also appear on the list below:**

Individuals Authorized to Transport my Child: (Attach a separate sheet if necessary)

1) \_\_\_\_\_ 2) \_\_\_\_\_  
3) \_\_\_\_\_ 4) \_\_\_\_\_

Drivers are welcome to stay at CTI in a designated waiting area between the hours of 6:00 p.m. – 8:00 p.m.

### HEALTH SECTION

Is there a medical condition present that requires special care? ☐ Yes ☐ No Special needs: \_\_\_\_\_

List any acute or chronic illnesses or medical conditions: \_\_\_\_\_

Allergies: \_\_\_\_\_

\_\_\_\_\_ Date of last Tetanus injection: \_\_\_\_\_

Medications: \_\_\_\_\_

Reason: \_\_\_\_\_

Does your child self-administer or self-carry any emergency medication, such as an Epi-Pen or an Inhaler?

☐ Yes ☐ No.

If your child self-administers or self carries, a copy of written documentation from his/her doctor must be attached to this application.

If your child does NOT carry an Epi-Pen and/or inhaler for his/her allergy and/or asthma and in the event of any issues or complications, I understand that emergency medical personnel will be contacted and BOCES protocol will be followed.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ORIENTATION

On the first night of the program there will be a brief orientation in Room 301 at CTI at 6:00 p.m. for the parents/guardians. It is strongly encouraged that you attend to learn about career and technical education.

## FOOD/SNACKS

With the exception of the culinary class, NO food is permitted in the classroom.

## EMERGENCY CLOSINGS

School closings due to weather or other emergencies will be posted on the Dutchess BOCES website, [www.dcboces.org](http://www.dcboces.org). You also have the option of signing up to receive a text through the REMIND message system on the first day of the program.

## PERMISSION FORM

I approve my son's/daughter's request to attend the Career and Technical Institute (CTI) Middle School Spring Enrichment Program. No transportation to and from CTI will be provided. Permission is granted for him/her to participate in any laboratory-shop activity in the program. I agree to allow my son's/daughter's image, photograph or the products of their work to be used by CTI for educational or public relations purposes.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Enrollment is limited. Parents/guardians will be notified of their child's acceptance into the program by BOCES staff. If you have any questions, please call Joanne Gorman at (845) 486-8001 Ext. 4501.**

**Please return this completed application to your child's Guidance Counselor by February 9, 2015.**

**Your child's Guidance Counselor should sign off on the application and return it to: Dutchess BOCES, Career and Technical Institute, Middle School Enrichment Program, 5 BOCES Road, Poughkeepsie, NY 12601**

Guidance Counselor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dutchess BOCES offers employment and educational opportunities without regard to race, color, national origin, sex, disability, or age and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to the following individuals. These officials will provide information, including complaint procedures to any citizen, student or employee who feels that his or her rights may have been violated by the BOCES or its officials.

### **Title IX/ Sexual Harassment – Employees**

Linda A. Heitmann  
*Deputy Superintendent*  
Dutchess BOCES  
5 BOCES Road  
Poughkeepsie, NY 12601  
v: 845.486.4800, ext. 2202  
[linda.heitmann@dcboces.org](mailto:linda.heitmann@dcboces.org)

### **Section 504 & DASA Coordinator**

Norah Merritt  
*Executive Director of Human Resources*  
Dutchess BOCES  
5 BOCES Road  
Poughkeepsie, NY 12601  
v: 845.486.4800, ext.2278  
[norah.merritt@dcboces.org](mailto:norah.merritt@dcboces.org)

### **Sexual Harassment - Students**

William Ball  
*Director for Educational Programs*  
Dutchess BOCES  
5 BOCES Road  
Poughkeepsie, NY 12601  
v: 845.486.8004, ext.2222  
[william.ball@dcboces.org](mailto:william.ball@dcboces.org)

Inquiries regarding discrimination on the bases listed above may also be made to the United States Department of Education, Office of Civil Rights, 32 Old Slip, 26<sup>th</sup> Floor, New York, NY 10005, (646) 428-3800, [ocr.newyork@ed.gov](mailto:ocr.newyork@ed.gov).